

Cabinet

Wednesday 29 May 2019 at 2.00 pm

**To be held at the Town Hall,
Pinstone Street, Sheffield, S1 2HH**

The Press and Public are Welcome to Attend

Membership

Councillor Julie Dore	(Leader of the Council)
Councillor Olivia Blake	(Cabinet Member for Finance, Resources and Governance)
Councillor Lewis Dagnall	(Cabinet Member for Environment, Streetscene and Climate Change)
Councillor Jackie Drayton	(Cabinet Member for Children & Families)
Councillor Bob Johnson	(Cabinet Member for Transport and Development)
Councillor Mazher Iqbal	(Cabinet Member for Business and Investment)
Councillor Mary Lea	(Cabinet Member for Culture, Parks and Leisure)
Councillor George Lindars-Hammond	(Cabinet Member for Health and Social Care)
Councillor Abtisam Mohamed	(Cabinet Member for Education and Skills)
Councillor Paul Wood	(Cabinet Member for Neighbourhoods and Community Safety)

PUBLIC ACCESS TO THE MEETING

The Cabinet discusses and takes decisions on the most significant issues facing the City Council. These include issues about the direction of the Council, its policies and strategies, as well as city-wide decisions and those which affect more than one Council service. Meetings are chaired by the Leader of the Council, Councillor Julie Dore.

A copy of the agenda and reports is available on the Council's website at www.sheffield.gov.uk. You can also see the reports to be discussed at the meeting if you call at the First Point Reception, Town Hall, Pinstone Street entrance. The Reception is open between 9.00 am and 5.00 pm, Monday to Thursday and between 9.00 am and 4.45 pm. You may not be allowed to see some reports because they contain confidential information. These items are usually marked * on the agenda.

Members of the public have the right to ask questions or submit petitions to Cabinet meetings and recording is allowed under the direction of the Chair. Please see the website or contact Democratic Services for further information regarding public questions and petitions and details of the Council's protocol on audio/visual recording and photography at council meetings.

Cabinet meetings are normally open to the public but sometimes the Cabinet may have to discuss an item in private. If this happens, you will be asked to leave. Any private items are normally left until last. If you would like to attend the meeting please report to the First Point Reception desk where you will be directed to the meeting room.

Cabinet decisions are effective six working days after the meeting has taken place, unless called-in for scrutiny by the relevant Scrutiny Committee or referred to the City Council meeting, in which case the matter is normally resolved within the monthly cycle of meetings.

If you require any further information please contact Simon Hughes on 0114 273 4014 or email simon.hughes@sheffield.gov.uk.

FACILITIES

There are public toilets available, with wheelchair access, on the ground floor of the Town Hall. Induction loop facilities are available in meeting rooms.

Access for people with mobility difficulties can be obtained through the ramp on the side to the main Town Hall entrance.

**CABINET AGENDA
29 MAY 2019**

Order of Business

- 1. Welcome and Housekeeping Arrangements**
- 2. Apologies for Absence**
- 3. Exclusion of Public and Press**
The appendix to agenda item 11 'Cleaning Services for Sheffield City Council's Building and Other Premises' is not for publication because it contains exempt information under Paragraph 3 of Schedule 12A of the Local Government Act 1972 (as amended).
- 4. Declarations of Interest** (Pages 1 - 4)
Members to declare any interests they have in the business to be considered at the meeting
- 5. Minutes of Previous Meeting** (Pages 5 - 12)
To approve the minutes of the meeting of the Cabinet held on 17 April 2019.
- 6. Public Questions and Petitions**
To receive any questions or petitions from members of the public
- 7. Items Called-In For Scrutiny**
The Director of Legal and Governance will inform the Cabinet of any items called in for scrutiny since the last meeting of the Cabinet
- 8. Retirement of Staff**
There are no staff retirements this month.
- 9. Amendment to the Objects of the High Hazels Park Charity** (Pages 13 - 20)
Report of the Executive Director, Place.
- 10. Month 12 Capital Approvals** (Pages 21 - 60)
Report of the Executive Director, Resources.
- 11. Cleaning Services for Sheffield City Council's Buildings and other Premises.** (Pages 61 - 90)
Report of the Executive Director, Place.

**NOTE: The next meeting of Cabinet will be held on
Wednesday 19 June 2019 at 2.00 pm**

ADVICE TO MEMBERS ON DECLARING INTERESTS AT MEETINGS

If you are present at a meeting of the Council, of its executive or any committee of the executive, or of any committee, sub-committee, joint committee, or joint sub-committee of the authority, and you have a **Disclosable Pecuniary Interest (DPI)** relating to any business that will be considered at the meeting, you must not:

- participate in any discussion of the business at the meeting, or if you become aware of your Disclosable Pecuniary Interest during the meeting, participate further in any discussion of the business, or
- participate in any vote or further vote taken on the matter at the meeting.

These prohibitions apply to any form of participation, including speaking as a member of the public.

You **must**:

- leave the room (in accordance with the Members' Code of Conduct)
- make a verbal declaration of the existence and nature of any DPI at any meeting at which you are present at which an item of business which affects or relates to the subject matter of that interest is under consideration, at or before the consideration of the item of business or as soon as the interest becomes apparent.
- declare it to the meeting and notify the Council's Monitoring Officer within 28 days, if the DPI is not already registered.

If you have any of the following pecuniary interests, they are your **disclosable pecuniary interests** under the new national rules. You have a pecuniary interest if you, or your spouse or civil partner, have a pecuniary interest.

- Any employment, office, trade, profession or vocation carried on for profit or gain, which you, or your spouse or civil partner undertakes.
- Any payment or provision of any other financial benefit (other than from your council or authority) made or provided within the relevant period* in respect of any expenses incurred by you in carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.

*The relevant period is the 12 months ending on the day when you tell the Monitoring Officer about your disclosable pecuniary interests.

- Any contract which is made between you, or your spouse or your civil partner (or a body in which you, or your spouse or your civil partner, has a beneficial interest) and your council or authority –
 - under which goods or services are to be provided or works are to be executed; and
 - which has not been fully discharged.

- Any beneficial interest in land which you, or your spouse or your civil partner, have and which is within the area of your council or authority.
- Any licence (alone or jointly with others) which you, or your spouse or your civil partner, holds to occupy land in the area of your council or authority for a month or longer.
- Any tenancy where (to your knowledge) –
 - the landlord is your council or authority; and
 - the tenant is a body in which you, or your spouse or your civil partner, has a beneficial interest.
- Any beneficial interest which you, or your spouse or your civil partner has in securities of a body where -
 - (a) that body (to your knowledge) has a place of business or land in the area of your council or authority; and
 - (b) either -
 - the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or
 - if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, or your spouse or your civil partner, has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

If you attend a meeting at which any item of business is to be considered and you are aware that you have a **personal interest** in the matter which does not amount to a DPI, you must make verbal declaration of the existence and nature of that interest at or before the consideration of the item of business or as soon as the interest becomes apparent. You should leave the room if your continued presence is incompatible with the 7 Principles of Public Life (selflessness; integrity; objectivity; accountability; openness; honesty; and leadership).

You have a personal interest where –

- a decision in relation to that business might reasonably be regarded as affecting the well-being or financial standing (including interests in land and easements over land) of you or a member of your family or a person or an organisation with whom you have a close association to a greater extent than it would affect the majority of the Council Tax payers, ratepayers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the Authority's administrative area, or
- it relates to or is likely to affect any of the interests that are defined as DPIs but are in respect of a member of your family (other than a partner) or a person with whom you have a close association.

Guidance on declarations of interest, incorporating regulations published by the Government in relation to Disclosable Pecuniary Interests, has been circulated to you previously.

You should identify any potential interest you may have relating to business to be considered at the meeting. This will help you and anyone that you ask for advice to fully consider all the circumstances before deciding what action you should take.

In certain circumstances the Council may grant a **dispensation** to permit a Member to take part in the business of the Authority even if the member has a Disclosable Pecuniary Interest relating to that business.

To obtain a dispensation, you must write to the Monitoring Officer at least 48 hours before the meeting in question, explaining why a dispensation is sought and desirable, and specifying the period of time for which it is sought. The Monitoring Officer may consult with the Independent Person or the Council's Audit and Standards Committee in relation to a request for dispensation.

Further advice can be obtained from Gillian Duckworth, Director of Legal and Governance on 0114 2734018 or email gillian.duckworth@sheffield.gov.uk.

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Cabinet

Meeting held 17 April 2019

PRESENT: Councillors Julie Dore (Chair), Lewis Dagnall, Jackie Drayton, Jayne Dunn, Mazher Iqbal, Mary Lea, Chris Peace and Jim Steinke

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1. APOLOGIES FOR ABSENCE

1.1 An apology for absence was received from Councillor Olivia Blake.

2. EXCLUSION OF PUBLIC AND PRESS

2.1 The Chair (Councillor Julie Dore) reported that the appendix to the report at agenda item 12 (Waste Management Budget Savings 2019) (See minute 11 below) was not available to the public and press because it contained exempt information described in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 (as amended) relating to the financial or business affairs of any particular person. Accordingly, if the content of the appendix was to be discussed, the public and press would be excluded from the meeting.

3. DECLARATIONS OF INTEREST

3.1 There were no declarations of interest.

4. MINUTES OF PREVIOUS MEETING

4.1 The minutes of the meeting of the Committee held on 20 March 2019 were approved as a correct record.

5. PUBLIC QUESTIONS AND PETITIONS

5.1 Public Question in respect of the General Cemetery

5.1.1 Jim Dimond asked, given contradictory answers received to date and the lack of an Equality Impact Assessment, what was the reason why the City Council wanted a car park within the General Cemetery? Would the Cabinet Member attend an event being held to speak about the plans on 27 April?

5.1.2 Councillor Mary Lea, Cabinet Member for Culture, Parks and Leisure responded that the overall development project was a great project for the cemetery and she was pleased that money had been granted for this from the Heritage Lottery Fund. It needed to be made accessible for everyone including people who needed to park so that is why the disabled parking places had been included in the initial plans.

5.1.3 The Leader of the Council, Councillor Julie Dore, added that if Mr Dimond sent an email to Councillor Lea confirming the arrangements for the event on 27 April

Councillor Lea would attend.

5.2 Public Question in respect of Mount Pleasant House

5.2.1 Nigel Slack stated that responses to his previous questions on the delays to the sale of Mount Pleasant House to Hermes Care had raised concerns with him about the way this decision was made, the supporting evidence provided by officers of property services and the Scrutiny process undertaken. Mr Slack had therefore revisited the original documentation from the Scrutiny process and, in particular, the responses to his questions at the Scrutiny Committee meeting held on 14 March 2018 given by Councillor Olivia Blake.

5.2.2 In Mr Slack's view the responses provided to him were a litany of missing answers, half answers and apparent deliberate obstructiveness. It was now 12 months on from a decision that was supposedly a clearly better option for the Council. That was 12 months of ongoing maintenance and security costs for the building (unless it was being allowed to rot). What has this delay cost? What precisely was the cause of this ongoing delay? Were the buyers finances in place? Were there issues with planning? Were there issues with heritage? Had heads of terms been agreed? Had contracts been signed? Could the Council provide a clear, open and transparent response to this please?

5.2.3 Councillor Julie Dore responded that alternative premises needed to be found for Shipshape and this had now been identified and discussions were being held as to when they could move into these new premises. This now meant that the sale and contract with Hermes Care could proceed. In relation to Mr Slack's other questions, she was not aware of any other issues delaying the sale.

5.3 Public Question in respect of Webcasting

5.3.1 Nigel Slack commented that he trusted that the test of the new audio facilities went well at the Council meeting. Could the Council confirm when the full webcasting facilities will be available and when and where this can be found on the Council website?

5.3.2 Councillor Julie Dore confirmed that the test of the audio facilities went well and she was pleased that they had done the test. At the next Full Council meeting the system would be in full operation unless anything untoward happened before then. It would be publicised on the website when the meeting would be webcast.

5.4 Public Question in respect of Waste Management Budget Savings

5.4.1 Nigel Slack stated that, in relation to item 12 on the agenda, Waste Management Budget Savings 2019, he recalled an undertaking from the Council to review this contract with a view to it being broken up and portions of the contract let to smaller local companies or even being brought in-house. Where was the Council in this review process?

5.4.2 Councillor Lewis Dagnall, Cabinet Member for Environment and Transport, commented that a decision had been taken following the review undertaken 18

months ago. All options had been considered but Cabinet ultimately concluded the best way forward as outlined in the minutes from the Cabinet meeting held on 13 December 2017. Cabinet's view is that public services are best run by public bodies and would bring historic contracts in-house wherever possible. However, where this was impracticable or expensive or would affect services this was not always possible.

6. ITEMS CALLED-IN FOR SCRUTINY

6.1 The Economic and Environmental Wellbeing Scrutiny and Policy Development Committee submitted a report outlining the outcome of the Scrutiny Committee meeting held on 20th March 2019 where a Call-In of the decision made by the Cabinet Member for Environment and Transport on 5th March 2019 regarding "Parking Fees and Charges" was considered.

6.2 **RESOLVED:** That Cabinet notes the decision of the Economic and Environmental Wellbeing Scrutiny and Policy Development Committee as follows:-

- The Scrutiny Committee agreed to take no action in relation to the called-in decision.

6.3 Reasons for Decision

To note the decision taken during consideration of the call-in at the Scrutiny Committee.

6.4 Alternatives Considered and Rejected

To reject the decision of the Scrutiny and Policy Development Committee.

7. RETIREMENT OF STAFF

7.1 The Executive Director, Resources submitted a report on Council staff retirements.

7.2 **RESOLVED:** That this Cabinet :-

(a) places on record its appreciation of the valuable services rendered to the City Council by the following staff in the Portfolios below:-

<u>Name</u>	<u>Post</u>	<u>Years' Service</u>
<u>Place</u>		
Peter Brook	Team Leader, Repairs and Maintenance Service	41
Amanda Brookes	Economic Inclusion Officer	39
Alan Bullock	Homemaker	38

Adrian Ford	Team Leader (Housing), Repairs and Maintenance	37
Anthony Oxley	Service Manager, Repairs and Maintenance Service	39
Paul Neilson	Compliance Champion, Repairs and Maintenance Service	35
Kevin Rodgers	Team Leader, Repairs and Maintenance Service	36
Patricia Rowlay	Repairs and Maintenance Support Officer	28

People Services

Paul Massey	Independent Reviewing Officer	22
Alexandra Migali	Service Improvement Manager	33

(b) extends to them its best wishes for the future and a long and happy retirement; and

(c) directs that an appropriate extract of this resolution under the Common Seal of the Council be forwarded to them.

8. SHEFFIELD HEALTH AND WELLBEING STRATEGY

8.1 The Director of Public Health submitted a report briefing Cabinet on the preparation and content of the refreshed Joint Health & Wellbeing Strategy for Sheffield, produced by the Health & Wellbeing Board to cover the period 2019-24 and seeking approval of the Strategy.

8.2 **RESOLVED:** That Cabinet approves the Joint Health & Wellbeing Strategy 2019-24 and notes that regard must be had to it, where relevant, in exercise of any of the Council's functions.

8.3 Reasons for Decision

Health inequalities remain a significant challenge for Sheffield, and it is well understood that the solution to this challenge will not only be found within health and social care services. The refreshed Strategy focuses the attention of the Health & Wellbeing Board on nine key areas that have the potential to improve the health and wellbeing of Sheffield's population sustainably over the long term, and narrow the gap in outcomes between the most and least well off.

8.4 Alternatives Considered and Rejected

It is a statutory requirement that the Council and Clinical Commissioning Group must produce a Joint Health & Wellbeing Strategy for Sheffield. As noted in the report, the Strategy has been developed in an iterative manner, testing possible options with the Board and wider stakeholders, through which the specific approach and ambitions have been arrived at

9. PROCUREMENT OF A PLUMBING & HEATING SPARES CONTRACT TO SUPPORT THE REPAIRS & MAINTENANCE SERVICE IN THE PLACE PORTFOLIO

9.1 The Executive Director, Place, submitted a report seeking authority to procure the provision of a plumbing & heating spares contract to support the Repairs & Maintenance Service and award the contract for the Council in line with the contents of the report.

9.2 **RESOLVED:** That Cabinet:-

- (a) approves the re-tendering of the Plumbing and Gas Spares contract as outlined in the report, including:
 - (i) ongoing provision of plumbing and heating spares for the repairs and maintenance service to maintain housing stock and corporate buildings; and
 - (ii) provision of boilers and associated parts specifically to service the Heating Replacement Programme; and
- (b) delegates authority to the Executive Director, Place, in consultation with the Director of Finance & Commercial Services and Director of Legal and Governance, to:
 - (i) decide the procurement strategy;
 - (ii) negotiate and agree the terms of the new contracts for the provision of Plumbing & Heating spares (including framework and call-off contracts, including the purchase of boilers and associated parts);
 - (iii) award the new contracts to the successful services providers chosen by the Council; and
 - (iv) take all other necessary steps not covered by existing delegations to achieve the outcomes outlined in the report.

9.3 **Reasons for Decision**

The procurement will enable the Council to:

- Have a compliant mechanism in place to meet the service requirements, whilst

allowing for a thorough review in the medium term to identify any further savings/efficiencies as part of the ongoing TOM (target operating model) project.

- As outlined in section 1 of the report it is believed that immediate savings and economies of scale can be realised by re-engaging the market, particularly with spend levels being in excess of those originally predicted pre-insourcing.

9.4 **Alternatives Considered and Rejected**

Extension of the existing contract - the Service could continue meeting service delivery requirements via the existing framework contracts and re-tender in line with standing orders in 2 years' time. However, this option is not recommended as it is believed that better value can be achieved by re-tendering at this stage as outlined in Section 1 of the report.

10. **MONTH 11 CAPITAL APPROVALS**

10.1 The Executive Director, Resources, submitted a report providing details of proposed changes to the Capital Programme as brought forward in Month 11 2018/19.

10.2 **RESOLVED:** That Cabinet:-

- (a) approves the proposed additions and variations to the Capital Programme listed in Appendix 1 of the report, including the procurement strategies and delegates authority to the Director of Finance and Commercial Services or nominated Officer, as appropriate, to award the necessary contracts;
- (b) approves the acceptance of accountable body status of the grant funding detailed at Appendix 2 of the report; and
- (c) approves the acceptance of accountable body status of the grant funding detailed at Appendix 2a of the report subject to the grants being offered in line with the terms as described in the report, and in the event that that grant terms vary significantly from those outlined, delegates authority to the Head of Commercial and Business Development, in consultation with the Director of Legal and Governance, to negotiate acceptable terms.

10.3 **Reasons for Decision**

10.3.1 The proposed changes to the Capital Programme will improve the services to the people of Sheffield.

10.3.2 To formally record changes to the Capital Programme and gain Member approval for changes in line with Financial Regulations and to reset the Capital Programme in line with latest information.

10.3.3 Obtain the relevant delegations to allow projects to proceed.

10.4 **Alternatives Considered and Rejected**

A number of alternative courses of action are considered as part of the process undertaken by Officers before decisions are recommended to Members. The recommendations made to Members represent what Officers believe to be the best options available to the Council, in line with Council priorities, given the constraints on funding and the use to which funding is put within the Revenue Budget and the Capital Programme.

11. **WASTE MANAGEMENT BUDGET SAVINGS 2019**

11.1 The Executive Director, Place, submitted a report detailing four proposals to realise a saving on the costs of providing waste services through the Integrated Waste Management Contract with Veolia.

11.2 **RESOLVED:** That Cabinet:-

- (a) receives the report and approves the policy changes to:
 - (i) make a charge of £25 per container for the provision of recycling bins to new and change of use properties in the City;
 - (ii) end the provision of subsidised bulky waste collections; and
 - (iii) charge a weekly rental fee for the provision of bulk containers (where a one off payment has not been received for the provision of the container) on the basis of £0.50 per container per week for bulk bins provided for general waste and £0.30 per container per week for the bulk bins provided for recycling collections;
- (b) agrees to vary the Integrated Waste Management Contract as outlined in this report such that the expiry of all services under the Contract will align with the currently agreed expiry date for the operation and maintenance of the Energy Recovery Facility of 31st July 2038; and
- (c) delegates authority to the Executive Director, Place, in consultation with the Director of Legal and Governance, to agree the final terms of the variation to the Integrated Waste Management Contract.

11.3 **Reasons for Decision**

The recommendations to approve the policy changes and to approve the recommendation to align the expiry date of all of the Integrated Waste Management Contract services contribute to the Council operating within the budget set for 2019/20 without a reduction in the services provided.

11.4 **Alternatives Considered and Rejected**

- 11.4.1 The Council could continue to provide waste services without the policy changes outlined in the report. This would mean the opportunities for income identified would not be realised and the waste service is unable to contribute to reducing the cost of providing services to ensure the Council is operating within the budget set for 2019/20.

- 11.4.2 The alignment of the expiry date of all of the IWMC services to 2038 provides a significant annual saving for the Council. If the Council does not agree to this proposal this saving cannot be realised and accordingly the Council would not be able to prioritise spending to services for caring for older and vulnerable people across Sheffield.



Author/Lead Officer of Report: Lisa Firth
Head of Parks & Countryside

Tel: 0787 158407

Report of: Laraine Manley - Executive Director of Place

Report to: Cabinet as Trustee of the High Hazels Park Charity

Date of Decision: 2019

Subject: Amendment to the Objects of the High Hazels Park Charity

Is this a Key Decision? If Yes, reason Key Decision:-	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
- Expenditure and/or savings over £500,000	<input type="checkbox"/>	
- Affects 2 or more Wards	<input type="checkbox"/>	
Which Cabinet Member Portfolio does this relate to? Culture, Parks and Leisure		
Which Scrutiny and Policy Development Committee does this relate to? Economic and Environmental Wellbeing Scrutiny and Policy Development Committee		
Has an Equality Impact Assessment (EIA) been undertaken?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If YES, what EIA reference number has it been given? <i>(Insert reference number)</i>		
Does the report contain confidential or exempt information?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If YES, give details as to whether the exemption applies to the full report / part of the report and/or appendices and complete below:- <i>"The (report/appendix) is not for publication because it contains exempt information under Paragraph (insert relevant paragraph number) of Schedule 12A of the Local Government Act 1972 (as amended)."</i>		

Purpose of Report:

This report seeks Cabinet approval on behalf of the Council as Charity Trustee of High Hazels Park:

1. to the amendment to the wording describing the Charity's Objects in the amended Trust Deed attached to this report at Appendix 1 (as required by the Charity Commission and detailed in the Legal Implications section of this report; and

2. to adopt the amended trust deed as the Charity's governing document.

Recommendations:

It is recommended to Cabinet that the following decisions are made:

- R1.** To approve the amendments to the Trust Deed for the future governance and management of High Hazels Park.
- R2.** To agree to adopt the amended Trust Deed as the charity's governing document.
- R3.** That the Director of Legal and Governance in consultation with Director of Culture and Environment draft and complete all necessary legal documentation in order to implement the registration of High Hazels Park as a charitable trust.

Background Papers:

(Insert details of any background papers used in the compilation of the report.)

Appendix 1: Amended Trust Deed for High Hazels Park

Appendix 2: Original Trust Deed for High Hazels Park

Appendix 3: Executive Report: Registration of High Hazels Park as a Charitable Trust and Cabinet Decision dated 17th January 2018

Lead Officer to complete:-		
1	I have consulted the relevant departments in respect of any relevant implications indicated on the Statutory and Council Policy Checklist, and comments have been incorporated / additional forms completed / EIA completed, where required.	Finance: Janinne Scarborough
		Legal: Leonie Wallace
		Equalities: Annemarie Johnston – no equalities impact, no EIA required.
<i>Legal, financial/commercial and equalities implications must be included within the report and the name of the officer consulted must be included above.</i>		
2	EMT member who approved submission:	Laraine Manley
3	Cabinet Member consulted:	Cllr Mary Lea
4	I confirm that all necessary approval has been obtained in respect of the implications indicated on the Statutory and Council Policy Checklist and that the report has been approved for submission to the Decision Maker by the EMT member indicated at 2. In addition, any additional forms have been completed and signed off as required at 1.	
	Lead Officer Name: Lisa Firth	Job Title: Head of Parks & Countryside
	Date: [17/04] 2019	

1. PROPOSAL

(Explain the proposal, current position and need for change, including any evidence considered, and indicate whether this is something the Council is legally required to do, or whether it is something it is choosing to do)

- 1.1 This report summarises correspondence between Legal Services and the Charity Commission arising from the application to register High Hazels Park as a charity. At the Cabinet meeting on 17th January 2018 Cabinet approved a recommendation to transfer High Hazels Park into a charitable trust, to approve and adopt the Trust Deed in its original form (attached at Appendix 2 to this report) and further to authorise the registration of High Hazels Park (the Charity) as a charity on application to the Charity Commission. This decision by Cabinet created the Charity and appointed Sheffield City Council as sole trustee of the Charity (the Charity Trustee).
- 1.2 As explained in the Executive Report attached at Appendix 3 to this report, Section 30(1) of the Charities Act 2011 requires every charity to be registered in the register unless an exemption applies to it. High Hazels Park exceeded the income threshold of £5,000 per year set out in section 30(2)(d) of the Charities Act 2011 in the 2015/2016 financial year. The park trust is now required to be registered as a charity at the Charity Commission and entered on the register of charities as a statutory requirement.
- 1.3 Legal Services implemented the above decision of Cabinet and submitted the application for registration of the Charity at the Charity Commission. There then followed an exchange of correspondence with the Charity Commission in response to its requests for confirmation and evidence that the activities the Council will be carrying out at High Hazels Park are capable of furthering exclusively charitable purposes.
- 1.4 The Charity Commission have now confirmed that it is satisfied that the purposes are exclusively charitable, however, the Charity Commission is not satisfied with the wording of the Objects clause of the original Trust Deed.
- 1.5 The Charity Commission has proposed alternative wording for the Objects clause and stipulated that it requires the Trust Deed to be amended.
- 1.6 The Charity Commission is the regulator of charities in England and Wales and its responsibilities include deciding whether organisations are charitable and should be registered. As part of its functions as the registrar the Charity Commission is empowered to decide whether or not a charity's governing document is satisfactory and compliant with the Charities Act 2011 and to make a decision to register a charity subject to conditions requiring amendment of the wording of any governing document which it does not determine to be satisfactory or compliant.

- 1.7 The Charity Commission has determined that the Objects clause set out in the original Trust Deed are unclear and uncertain as it includes part of the wording contained in the model object for charitable purposes for the provision of facilities under the Recreational Charities Act 1958. To rectify this the Charity Commission has issued the following directive:

“...the trustees should adopt either:

- The provision and maintenance of a park and recreation ground for use by the public*

Or the wording of our model object as follows

- To provide or assist in the provision of facilities in the interests of social welfare for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disability, financial hardship or social circumstances with the object of improving their conditions of life”*

- 1.8 Legal Services recommend the adoption of the wording “The provision and maintenance of a park and recreation ground for use by the public.” This wording more accurately reflects the wording contained in the deed dated 24 October 1894 under which the Council acquired the park which states the park is to be held “upon trust to permit the said hereditaments to be forever hereafter used as public walks or pleasure grounds within the meaning of section 164 of the Public Health Act 1875”.

- 1.9 The Charity Commission has confirmed that completion of the application for registration is conditional upon the amendments being made to the wording of the Objects clause in the Trust Deed and such amendments being agreed and adopted by a resolution of the Charity Trustee at a Charity Trustee meeting.

2. HOW DOES THIS DECISION CONTRIBUTE ?

(Explain how this proposal will contribute to the ambitions within the Corporate Plan and what it will mean for people who live, work, learn in or visit the City. For example, does it increase or reduce inequalities and is the decision inclusive?; does it have an impact on climate change?; does it improve the customer experience?; is there an economic impact?)

- 2.1 Sheffield’s Corporate plan 2015 -18 aims to ensure that “high quality parks and open spaces” are provided for people to use and enjoy. By registering High Hazels park as a charitable trust, the council will be protecting the park for current and future generations as a quality green space. Registration will also meet the object of the Charity which is the provision and maintenance of a park and recreation ground for use by the public.

3. HAS THERE BEEN ANY CONSULTATION?

(Refer to the Consultation Principles and Involvement Guide. Indicate whether the Council is required to consult on the proposal, and provide details of any consultation activities undertaken and their outcomes.)

3.1 As this proposal is a response to the requirements of the Charity Commission as explained in the Legal Implications section of this report and there is no requirement on the Trustee to consult, there has been no consultation carried out in relation to this proposal.

4. RISK ANALYSIS AND IMPLICATIONS OF THE DECISION

4.1 Equality of Opportunity Implications

4.1.1 There are no equality of opportunity implications.

4.2 Financial and Commercial Implications

4.2.1 No financial and commercial implications are anticipated.

4.3 Legal Implications

4.3.1 The revised version of the Trust Deed incorporating the wording recommended above is attached to this report at Appendix 1 for consideration and approval by the Charity Trustee.

4.3.2 Changes made to the objects clause of a charity's governing document must be agreed at a meeting of the charity's trustees and the new governing document must be submitted to the Charity Commission for approval. Once the Charity Trustee has agreed the wording of the revised Trust Deed it will be sealed and forwarded to the Charity Commission to complete its registration of the Charity.

4.4 Other Implications

(Refer to the Executive decision making guidance and provide details of all relevant implications, e.g. HR, property, public health).

4.4.1 There are no property implications.

5. ALTERNATIVE OPTIONS CONSIDERED

(Outline any alternative options which were considered but rejected in the course of developing the proposal.)

5.1 Not to make the required amendments to the Trust Deed however this would result in the application for registration to be rejected by the Charity Commission and may result in reputational damage to the Council.

5.2 To adopt the alternative wording suggested by the Charity Commission however Legal Services have advised that this wording is not reflective of the purposes expressed in the 1894 deed of conveyance.

6. REASONS FOR RECOMMENDATIONS

(Explain why this is the preferred option and outline the intended outcomes.)

6.1 The Charity Trustee's approval of the revised Trust Deed and its

agreement to adopt this as the Charity's governing document will allow the completion of the application to register the Charity at the Charity Commission in compliance with the provisions contained in the Charities Act 2011.

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Author/Lead Officer of Report:
Damian Watkinson,
Finance Manager

Tel: 0114 273 6831

Report of: *Eugene Walker*
Report to: *Cabinet*
Date of Decision: *29th May 2019*
Subject: *Capital Approvals for Month 12 2018/19*

Is this a Key Decision? If Yes, reason Key Decision:- Yes No
- Expenditure and/or savings over £500,000
- Affects 2 or more Wards

Which Cabinet Member Portfolio does this relate to? ***Finance and Resources***

Which Scrutiny and Policy Development Committee does this relate to?
Overview and Scrutiny Management Committee

Has an Equality Impact Assessment (EIA) been undertaken? Yes No

If YES, what EIA reference number has it been given? *(Insert reference number)*

Does the report contain confidential or exempt information? Yes No

If YES, give details as to whether the exemption applies to the full report / part of the report and/or appendices and complete below:-

Purpose of Report:

This report provides details of proposed changes to the Capital Programme as brought forward in Month 12 2018/19.

Recommendations:

- Approve the proposed additions and variations to the Capital Programme listed in Appendix 1, including the procurement strategies and delegate authority to the Director of Finance and Commercial Services or nominated Officer, as appropriate, to award the necessary contracts
- Approve the budget adjustments required as part of the financial year end close down procedure as detailed in Appendix 2
 - Planned Slippage of expenditure of projects in delivery from 18/19 to 19/20 - £20m
 - Re-profiling of schemes not in delivery from 18/19 to 19/20 – £8.5m
 - Accelerated expenditure of projects in delivery from 19/20 to 18/19 of £5.9m
 - Overspends – net additions to the programme £1m
 - Underspends - £1.8m

Background Papers:

Lead Officer to complete:-	
1	I have consulted the relevant departments in respect of any relevant implications indicated on the Statutory and Council Policy Checklist, and comments have been incorporated / additional forms completed / EIA completed, where required.
	Finance: <i>Tim Hardie</i>
	Legal: <i>Sarah Bennett</i>
	Equalities: No
<i>Legal, financial/commercial and equalities implications must be included within the report and the name of the officer consulted must be included above.</i>	

2	EMT member who approved submission:	<i>Eugene Walker</i>
3	Cabinet Member consulted:	<i>Councillor Olivia Blake Cabinet member for Finance and Resources</i>
4	I confirm that all necessary approval has been obtained in respect of the implications indicated on the Statutory and Council Policy Checklist and that the report has been approved for submission to the Decision Maker by the EMT member indicated at 2. In addition, any additional forms have been completed and signed off as required at 1.	
	Lead Officer Name: <i>Damian Watkinson</i>	Job Title: <i>Finance Manager Business Partner Capital</i>
	Date: 03/04/19	

MONTH 12 2018/19 CAPITAL APPROVALS

1. SUMMARY

- 1.1 A number of schemes have been submitted for approval in line with the Council's capital approval process during the Month 12 reporting cycle. This report requests the relevant approvals and delegations to allow these schemes to progress.
- 1.2 Below is a summary of the number and total value of schemes in each approval category:
- 4 additions of specific projects to the capital programme creating a net increase of £0.475m
 - 4 variations of specific projects and recognition of allocations in the capital programme creating a net increase of £1.52m
- 1.3 Further details of the schemes listed above can be found in Appendix 1.
- 1.4 In addition the budget adjustments required as part of the year end close down process are also presented for approval:
- Planned slippage in expenditure of projects in delivery from 18/19 to 19/20 - £20m
 - Re-profiling of schemes not in delivery from 18/19 to 19/20 – £8.5m
 - Accelerated expenditure of projects in delivery from 19/20 to 18/19 of £5.9m
 - Overspends – net additions to the programme £1m
 - Underspends - £1.8m
- 1.5 It should be noted that these amounts represent known variations to existing projects and allocations. The approvals are required to reflect these in the

capital budget as part of the year end close down process.

- 1.8 A summary of these adjustments by priority and full details on a scheme by scheme basis can be found at Appendix 2
- 1.9 Net Delivery slippage at £14.2m shows a slight increase from £11m at last year end. However £4.2m (30%) of this figure relates to Astrea Academy which has suffered from ongoing delays since commencement due to ground conditions and difficulties with statutory services. Despite this delay to final completion the school was able to open to accommodate its first cohort on time.
- 1.10 Further analysis of this position will be provided in the Capital outturn report.

2. WHAT DOES THIS MEAN FOR SHEFFIELD PEOPLE

- 2.1 The proposed changes to the Capital programme will improve the recreational leisure facilities, schools, roads and homes used by the people of Sheffield, and improve the infrastructure of the city council to deliver those services.

3. BACKGROUND

This report is part of the monthly reporting procedure to Members on proposed changes to the Council's capital programme.

4. OUTCOME AND SUSTAINABILITY

- 4.1 By delivering these schemes the Council seeks to improve the quality of life for the people of Sheffield.

5. OTHER IMPLICATIONS

5.1 Finance Implications

The primary purpose of this report is to provide Members with information on the proposed changes to the City Council's Capital Programme further details on each scheme are included in Appendix 1 in relation to new schemes and variations and Appendix 2 in relation to year end adjustments.

5.2 Procurement and Contract Award Implications

This report will commit the Council to a series of future contracts. The procurement strategy for each project is set out in Appendix 1. The award of the subsequent contracts will be delegated to the Director of Financial and Commercial Services.

5.3 Legal Implications

Any specific legal implications in this report are set out in Appendix 1.

5.4 Human Resource Implications

There are no direct Human Resource implications for the Council.

5.5 Property Implications

Any specific property implications from the proposals in this report are set out at Appendix 1.

6. ALTERNATIVE OPTIONS CONSIDERED

- 6.1 A number of alternative courses of action are considered as part of the process undertaken by Officers before decisions are recommended to Members. The recommendations made to Members represent what Officers believe to be the best options available to the Council, in line with Council priorities, given the constraints on funding and the use to which funding is put within the Revenue Budget and the Capital Programme.

7. REASONS FOR RECOMMENDATIONS

- 7.1 The proposed changes to the Capital programme will improve the services to the people of Sheffield
- 7.2 To formally record changes to the Capital Programme and gain Member approval for changes in line with Financial Regulations and to reset the capital programme in line with latest information.
- 7.3 Obtain the relevant delegations to allow projects to proceed.

Finance & Commercial Service - April 2019

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Scheme name summary description		Value £'000
A	Economic growth	
	New additions	
	None	
	Variations and reasons for change	
	None	
B	Transport	
Page 27	New additions	
	None	
	Variations and reasons for change	
	92886 Ultra Low Emission Vehicles (ULEV) Rapid Chargers Scheme description Sheffield City Council has been instructed by Government to develop an air quality plan that will achieve compliance to legal nitrogen dioxide levels in the shortest possible time. It is widely recognised that taxis, in particular Hackney carriages, are significant contributors to declining air quality due to their high level of use and, in the case of Hackneys, the age of the fleet. Transitioning the city's taxi fleet to ULEV will deliver significant air quality benefits and is therefore an important part of the city's emerging air quality strategy. In order to support the move to electric vehicles, it is vital that the appropriate charging infrastructure is in place. Previously, Cabinet approved £30k funding to conduct a feasibility to enable Sheffield City Council to bid for ULEV funding to procure and install rapid chargers across the city. What has changed? Sheffield City Council has successfully been awarded £487.5k Ultra Low Emission Vehicles (ULEV) funding to install 10 taxi only rapid charging points, this funding will be combined with additional funding to install up to a further 12 multi use chargers across the city; totalling 22 for this project. The	1,112

additional funding sources are Local Transport Plan (LTP) and Early Measures funding resulting in an overall project funding increase of £1,112k.

The total overall project cost is £1,165k including prior year spend

ULEV	487
Early Measures	515
LTP	163
	1,165

The anticipated locations are as follow:-

Site Type	Site name	Postcode	Charger Type		Location Type
			General	Taxi	
Individual	Pond Hill (Old Queens Head)	S1 2BG	-	1	On-street Parking
Hub	Clarence Lane	S11 8FJ	1	2	Carpark
Mini Hub	Arley Street	S2 4QA	1	1	Carpark
Hub	Eldon Street	S1 4GX	2	2	Carpark
Individual	Livesey Street	S6 2DQ	1	-	On-street Parking
Individual	Prince of Wales Road	S9 4QB	1	-	Carpark
Individual	Parkers Lane	S10 2SR	1	-	Carpark
Taxi Hub	Howard Street	S1 2LW	-	3	Carpark
Hub	Ebenezer Street	S3 8SR	2	1	Carpark
Individual	Blyde Road (NGH)	S5 7AF	1	-	Carpark
Mini Hub	Carver Lane Car Park	S1 4FS	2	-	Carpark

Variation type: -

- [budget increase]

Funding Ultra Low Emission Vehicles (ULEV), Early Measures, Local Transport Plan (LTP)

Procurement Full turn-key solution by restricted procedure using a PQQ to shortlist.

C	Quality of life
	New additions
	None
	Variations and reasons for change
	None
D	Green and open spaces
	New additions
	None
	Variations and reasons for change
	None
E	Housing growth
	New additions
	None
	Variations
	None
F	Housing investment
	New additions
	None

	Variations and reasons for change							
	None							
G	People – capital and growth							
	New additions							
Page 30	<p>Stocksbridge Junior Heating Scheme (Feasibility Stage)</p> <p>Why do we need the project?</p> <p>The boilers and associated plant at Stocksbridge Junior have significant operational problems and are at the end of their life. The plantroom contains 4 boilers. Boiler 1 has been condemned, Boiler 2 is operational but is suffering from frequent breakdowns, Boilers 3 & 4 are still working. Generally the distribution pipework runs from the boiler house below the main circulation corridor, the pipework is original and therefore over 60 years old, it is known that this pipework is leaking in the ducts. Access to the ducts is not available due to the presence of asbestos.</p> <p>As a result all systems have been identified as a priority for replacement. In order to identify accurate total costs for the scheme feasibility works totalling £23.4k will be incurred.</p> <p>What are the benefits?</p> <p>Benefits of the completed scheme will be:</p> <ul style="list-style-type: none"> • Reduced financial requirements from repairs • Avoid lost days of education should system fail • Avoid reputational damage should school close <p>When will the project be completed?</p> <p>Outline Business Case with full costs and procurement strategy – Jul 2019 Contract Award – October 2019 Start on site - December 2019 Final completion TBC.</p>						+23.4	
	Funding Source	School Condition Allocation	Amount	23.4k	Status	Allocation confirmed by DfE	Approved	
	Procurement		In House delivery					

<p>Dobcroft Infant School replacement Mobile Classroom Unit</p> <p>Why do we need the project?</p> <ul style="list-style-type: none"> The existing double classroom mobile at the school has been condemned as unsafe, and assessed as being beyond economic repair Unavailability of this accommodation reduces the teaching capacity at the school Without the requisite number of teaching spaces, the school would not be able to deliver the curriculum to all pupils on roll <p>How are we going to achieve it?</p> <ul style="list-style-type: none"> Feasibility costs of £11k are to be incurred initially to identify whether additional welfare services can be accommodated within the replacement classroom. Total estimated costs of the final scheme are estimated at between £120k - £180k dependent on potential inclusion of welfare facilities <p>What are the benefits?</p> <p>Benefits of the completed scheme will be:</p> <ul style="list-style-type: none"> Minimise unnecessary disruption to the school Maintain sufficient teaching accommodation Introduction of appropriate welfare facilities for pupil use <p>When will the project be completed?</p> <p>Target Date for full completion is 30th August 2019</p>		+11					
Funding Source	School Condition Allocation	Amount	11k	Status	Allocation confirmed by DfE	Approved	
Procurement		In house delivery					
Variations and reasons for change							
<p>90884 Fire Risk Assessment Works Schools</p> <p>Scheme description</p> <p>The council receives a School Condition Allocation from the Education and Skills Funding Agency each year to fund major repairs to educational establishments in Sheffield. The allocation is based on the number of schools and their pupil numbers and is influenced by schools moving between responsible bodies i.e. those becoming Academies. The total allocation for 2018/19 for Sheffield was £2.7m.</p> <p>Out of this funding, approximately £0.7m was originally targeted at planned fire risk assessment works for 2018-19 and approval was sought for this</p>		+271.5					

Page 32	<p>amount to install suitable fire precautions to a number of schools following Fire Risk Assessment recommendations and to investigate further potential works following lathe & plaster ceiling failures. The expected costs for Ecclesfield School have now been confirmed at £348k. The originally proposed works were together with current budget requirements for these and associated works are shown below:</p>																														
	<table border="0"> <thead> <tr> <th style="text-align: left;">Budget Values:</th> <th style="text-align: right;">Original</th> <th style="text-align: right;">Revised</th> <th style="text-align: right;">Movement</th> </tr> </thead> <tbody> <tr> <td>Ecclesfield</td> <td style="text-align: right;">£ 242,974</td> <td style="text-align: right;">£ 347,995</td> <td style="text-align: right;">£ 105,021</td> </tr> <tr> <td>Marlcliffe</td> <td style="text-align: right;">£ 294,105</td> <td style="text-align: right;">£ 246,600</td> <td style="text-align: right;">£ (47,505)</td> </tr> <tr> <td>Lydgate Infant</td> <td style="text-align: right;">£ 135,624</td> <td style="text-align: right;">£ 243,018</td> <td style="text-align: right;">£ 107,394</td> </tr> <tr> <td>Lath & Plaster Feasibility</td> <td style="text-align: right;">£ 28,297</td> <td style="text-align: right;">£ 19,254</td> <td style="text-align: right;">£ (9,043)</td> </tr> <tr> <td>FRA – External Works CYP</td> <td style="text-align: right;">£ 0</td> <td style="text-align: right;">£ 115,622</td> <td style="text-align: right;">£ 115,622</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">£ 701,000</td> <td style="text-align: right;">£ 972,489</td> <td style="text-align: right;">£ 271,489</td> </tr> </tbody> </table>		Budget Values:	Original	Revised	Movement	Ecclesfield	£ 242,974	£ 347,995	£ 105,021	Marlcliffe	£ 294,105	£ 246,600	£ (47,505)	Lydgate Infant	£ 135,624	£ 243,018	£ 107,394	Lath & Plaster Feasibility	£ 28,297	£ 19,254	£ (9,043)	FRA – External Works CYP	£ 0	£ 115,622	£ 115,622	Total	£ 701,000	£ 972,489	£ 271,489	
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Total	£ 701,000	£ 972,489	£ 271,489																												
<p>What has changed?</p> <ul style="list-style-type: none"> Higher than anticipated costs at Ecclesfield and Lydgate sites coupled with the identification of additional external works required at the Bankwood and Hunters Bar sites requires an uplift of the budget allocation for FRA works of £271.5k to meet the revised costs of the programme. 																															
<p>Variation type: -</p> <ul style="list-style-type: none"> [budget increase] 																															
Funding	Funded from the School Condition Allocation from the Education and Skills Funding Agency																														
Procurement	N/A no change to existing.																														
H	Essential compliance and maintenance																														
	New additions																														
	<p>90072 NON-HIGHWAYS RESURFACING</p> <p>Why do we need the project?</p> <ul style="list-style-type: none"> A programme of condition surveys and assessments was undertaken across all footpaths and roads contained within the sites managed by Bereavement Services and Parks and Countryside. The result being that Sheffield City Council was at risk from compensation claims linked to slips, trips and falls from members of the public who have access to these sites. Following meetings with both Parks and Cemeteries managers, the Capital Delivery Service compiled a list of priorities across the estate and works were undertaken to resurface these sites. The end users reported that the compensation claims have reduced significantly. The Contract for this programme of works is now in the fourth and last year and a further list of sites to be addressed has been agreed with both Bereavement Services and Parks and Countryside. 		200																												

This additional work will provide proposals for design and delivery of identified priority sites for 2019/20

How are we going to achieve it?

- A Measured Term Form of Contract with approximate quantities will be used to inform the estimated total programme value. By using this form of contract each individual scheme / site does not need a separate tender and approval process time and cost inefficiencies are generated. Likewise, the Contractor who is selected has a steady stream of works issued to them by orders. The value of all these orders will make up the overall final account and this should be similar to the original tender sum and within the overall budget

What are the benefits?

- Objectives:
 - Completion of works for making good the footpaths and roads to sites across the Sheffield City Council estate, as provided by Parks and Bereavement services;
 - To mitigate and resolve risks identified by the individual surveys across the estate and to improve conditions for the general public while visiting these areas.
- Benefits:
 - Improved condition and maintenance of these areas with a reduction in reactive maintenance, continuity of amenity and use, improvement to physical appearance and performance.

When will the project be completed?

Annual programme: for the year ending 31st March 2020.

Funding Source	Capital Receipts	Amount	£200k	Status	Annual Programme	Approved	Addition for Annual Programme Request
Procurement		1 year extension to the existing Measured Term Contract for Non-Highways Footpath Replacement Works.					

93531 DAMS & WATERCOURSES PHASE 5

Why do we need the project?

- Issue: following the successful completion of Dams and Watercourses phases 1 to 3 and with phase 4 now underway, a further list of sites has been provided by parks and countryside team.
- Essential repair works need to be undertaken at these sites to address the issues of disrepair and avoid potentially costly future problems that may be experienced if the work is not done now.

How are we going to achieve it?

- We will undertake a programme of repair works, working within the available budget, to complete works to as many of the sites listed below as possible. Work may be undertaken in one or two stages, depending on the feasibility costing exercise and delivery programme.

- Millhouses park
- Hartley brook
- Chapeltown Park (Blackburn Brook)
- Glen Howe Park stream
- Endcliffe park
- Culvert at Parson Cross
- Crookes Valley Lake
- Rivelin Mill Dam
- Hind Wheel Dam
- Rainbow Meadows Bridge

What are the benefits?

- Objectives:
 - To mitigate and resolve risks identified by the individual surveys across the estate and to improve conditions for the general public while visiting these areas.
- Benefits:
 - Improved condition and maintenance of these areas with a reduction in reactive maintenance, continuity of amenity and use, improvement to physical appearance and performance.

When will the project be completed?

Annual programme: for the year ending 31st March 2020.

Funding Source	SCC Capital Receipts;	Amount	£200k	Status	Annual Programme	Approved	Addition for Annual Programme Request
	Sheffield Rotherham Wildlife trust;		£8K				
	RCC from the woodlands budget.		£5K				
	Savings from previous phases (slippage)		£28k				
	Total £241k						

	Procurement	Open tender procedure with suitability assessment.	
	Variations and reasons for change		
Page 35	93539 SALIX PROGRAMME		-42.5
	Original Basis for Programme		
	<ul style="list-style-type: none"> • Much of the lighting to corridors, stairwells and lift lobbies, as well as the external lighting, at the Moorfoot Building is no longer fit for purpose • Fittings are currently being replaced on a one by one scenario with an electrician being calling in each time • Currently the water is being heated 24/7, even when the building is empty • The hand dryers are inefficient <p>Funding was identified from the SALIX revolving fund to implement works to rectify these issues and was approved in February 2019.</p>		
	What has changed? <ul style="list-style-type: none"> • The third party cost element of the project to deliver the work has fallen from £200k to £157.5k following successful tender returns. Variation type: - <ul style="list-style-type: none"> • Budget decrease: the lowest price tender has resulted in a decrease in costs of £42.5k. 		
	Funding	Revenue contribution to Capital from the SALIX recirculating fund,.	
	Procurement	N/A no change to existing.	
I	Heart of the City II		
	New additions		
	None		
	Variations and reasons for change		
	94056 Portobello Cycle Route		179.5

Scheme description

This project addresses the Council’s corporate objective of increasing active travel. This forms part of the overall transport strategy designed to improve travel choice and tackle congestion. One key element of this is to create an environment for people of all ages to walk and cycle where the interaction with motorised traffic is minimised.

The scope of this project is to provide a 0.75km extension of an existing cycle route from the University of Sheffield to Mappin Street via Portobello, providing better connectivity between the University of Sheffield and surrounding area to the Heart of the City II area of the City Centre and the transport interchange.

What has changed?

The scheme is to be delivered in phases and phase 1 is ready for progression. This includes one way revisions and alterations to Newcastle Street / Broad Lane junction with estimated delivery in May / June 2019. Phases 2 is planned to be delivered in September 2019 and will include works on Holly Street to Rockingham Street and Phase 3 will cover works on Portobello Street with an estimated delivery of December 2019.

The project budget will be increased by £179.5k to cover the delivery of the 3 phases. The increased funding will be from Local Transport Fund LTP (£97k) and an increase in Prudential Borrowing to the full project allowance of £1m.

Variation type: -

- [budget increase]

Funding	Local Transport Plan & Prudential Borrowing
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Procurement	N/A no change to existing.
--------------------	----------------------------

Variance Analysis by Priority

Portfolio	Approved Expenditure Budget	Expenditure 31/03/19 (Qtier)	Variance	Slippage	Reprofile	Accelerated Spend	Overspend	UnderSpend	Internal Adjusment	Percentage Year End Net Slippage
ECONOMIC GROWTH	11,806,014	10,597,232	1,208,781	1,831,279	-	(140,432)	(475,680)	42,499	(48,885)	14%
ESSENTIAL COMPLIANCE & MAINT	4,963,240	4,045,790	917,450	1,094,434	222,065	(446,047)	(643)	47,642	(0)	13%
GREEN & OPEN SPACES	1,287,647	1,191,655	95,992	87,653	-	(287)	(6,590)	15,216	-	7%
HEART OF THE CITY II	48,949,818	48,158,858	790,960	3,145,908	-	(2,135,819)	(219,128)	-	-	2%
HOUSING GROWTH	18,357,225	11,006,485	7,350,740	917,985	7,926,733	(1,495,071)	(4)	1,097	-	-3%
HOUSING INVESTMENT	53,022,606	48,500,271	4,522,335	4,973,503	-	(1,138,094)	(115,694)	802,620	-	7%
PEOPLE CAPITAL & GROWTH	48,752,708	44,482,635	4,270,073	4,583,636	314,477	(558,473)	(180,521)	110,953	0	8%
QUALITY OF LIFE	20,948,372	20,025,543	922,829	688,953	-	-	(867)	234,743	(0)	3%
TRANSPORT	7,994,214	4,711,039	3,283,175	2,687,573	-	(7,945)	32,202	571,345	-	34%
GRAND TOTAL	216,081,844	192,719,507	23,362,337	20,010,924	8,463,275	(5,922,167)	(966,925)	1,826,115	(48,885)	7%

ECONOMIC GROWTH

Appendix 2

Project Number	Scheme Title	Approved Expenditure Budget	Integra Expenditure 31/03/19 (Qtier)	Variance	Slippage	Reprofile	Accelerated Spend	Overspend	UnderSpend	Internal Adjustment	Comments
94112	OLP FA PITCH	-	387,799	(387,799)	-	-	-	(387,799)	-	-	Additional scheme costs funded by contribution from UTC
93374	IRR JUNCTION SCHEMES	1,676,975	1,817,407	(140,432)	-	-	(140,432)	-	-	-	Planned delivery accelerated.
94114	OLP INFRASTRUCT PUBLIC REALM	23,922	89,249	(65,327)	-	-	-	(65,327)	-	-	Additional costs incurred to finalise Public realm works. Funded from revenue contribution to capital
92460	CIL	-	48,885	(48,885)	-	-	-	-	-	(48,885)	Represents allocation of Parish Council elements of CIL
90012	CASTLE MARKET DECOMMISSIONING	-	9,226	(9,226)	-	-	-	(9,226)	-	-	Residual costs due to flooding following finalisation of main scheme.
94113	OLP INFRASTRUCTURE	-	7,553	(7,553)	-	-	-	(7,553)	-	-	Additional costs incurred to finalise Public realm works. Funded from revenue contribution to capital
90206	NURSERY STREET ACQUISITION	-	3,751	(3,751)	-	-	-	(3,751)	-	-	Budget approved but not authorised in system.
90205	LAND ACQUISITION	229,886	231,910	(2,024)	-	-	-	(2,024)	-	-	Land tax charges slightly higher than budgeted
94014	SHEFFIELD UDV FLOOD SCHEME	171,616	171,615	0	-	-	-	-	0	-	0
94013	GREY TO GREEN	20,402	17,402	3,000	3,000	-	-	-	-	-	Slippage required for final contractor payments
90204	CIP - GRANGE CRESCENT	12,000	6,303	5,697	-	-	-	-	5,697	-	Project complete saving to Capital receipts
94032	CULVERT RENEWAL PROGRAMME	53,400	42,881	10,518	10,518	-	-	-	-	-	Minor slippage - majority of expenditure (£3m) is profiled for 19/20
94020	BROOKHILL AREA IMPROVEMENTS	-	(36,802)	36,802	-	-	-	-	36,802	-	Saving due to over accrual in prior year.
94031	CASTLE HILL	56,000	1,650	54,350	54,350	-	-	-	-	-	Feasibility works delayed.
94028	GREY 2 GREEN PH2	996,318	929,184	67,134	67,134	-	-	-	-	-	Minor slippage - majority of expenditure (£4m) is profiled for 19/20
94120	M1 GATEWAY PUBLIC ART PROJECT	161,577	78,098	83,479	83,479	-	-	-	-	-	Feasibility works were put on hold at the request of the project steering group, this resulted in delays in the site investigation and design works. The steering group's concerns have now been addressed and the approvals for the site investigations are in progress. Also delays in agreeing the form of contract for the contractor commission has resulted in a delay in their claiming fees
94033	LDV SANDERSONS FISH PASS	170,400	52,473	117,927	117,927	-	-	-	-	-	Slippage due to slow progress in obtaining confirmation of funding, delays relating to planning permission
94024	DIGITAL INCUBATOR	3,000,147	2,793,385	206,762	206,762	-	-	-	-	-	Slippage due to additional asbestos removal.
93890	BRT NORTH: TINSLEY LINK (WP21)	254,321	45,782	208,538	208,538	-	-	-	-	-	Works to complete the outstanding defects have been agreed with contractor. Work is due to be carried out w/comm 16/4/19. Once complete this should allow the EON lease to be finalised and the project to be closed.
94010	LDV FLOOD DEFENCE WORKS	317,849	55,540	262,309	262,309	-	-	-	-	-	Slippage required due to slow progress by contractor and disputes with statutory providers

ECONOMIC GROWTH

Appendix 2

Project Number	Scheme Title	Approved Expenditure Budget	Integra Expenditure 31/03/19 (Qtier)	Variance	Slippage	Reprofile	Accelerated Spend	Overspend	UnderSpend	Internal Adjustment	Comments
94022	KNOWLEDGE GATEWAY	4,661,202	3,843,940	817,261	817,261	-	-	-	-	-	Slippage due to a reprogramme of works and expenditure due to unforeseen delays around the demolition works
Total		11,806,014	10,597,232	1,208,781	1,831,279	-	(140,432)	(475,680)	42,499	(48,885)	

ESSENTIAL COMPLIANCE & MAINTENANCE

Appendix 2

Project Number	Scheme Title	Approved Expenditure Budget	Integra Expenditure 31/03/19 (Qtier)	Variance	Slippage	Reprofile	Accelerated Spend	Overspend	UnderSpend	Internal Adjustment	Comments
93482	CBER-WINDOWS/DOORS 17-19	161,067	323,342	(162,275)	-	-	(84,286)	-	-	(77,989)	Works progressed ahead of schedule
90199	MOORFOOT LIFTS	932,697	1,065,727	(133,030)	-	-	(133,030)	-	-	-	Works progressed ahead of schedule due to re-phasing.
90084	FRA 1516 RED TAPE STUDIO R	-	44,005	(44,005)	-	-	-	-	-	(44,005)	Budget allocation existed for this project was held on another business unit.
90165	FRA 16-17 HOLLINSEND PARK	37,703	68,181	(30,478)	-	-	(11,000)	-	-	(19,478)	Net overspend funded from FRA works programme allocation
90184	FRA SMALL SITES	30,797	60,655	(29,858)	-	-	(29,858)	-	-	-	Works progressed ahead of schedule
90195	FRA 16-17 ENDCLIFFE PARK	-	28,540	(28,540)	-	-	-	-	-	(28,540)	Budget allocation existed for this project was held as part of FRA programme allocation
93516	FRA ANN'S ROAD YC	170	27,338	(27,168)	-	-	(27,168)	-	-	-	Works progressed ahead of schedule
90072	RESURFACING (INC PARKS) PROG	207,912	234,946	(27,034)	-	-	-	-	-	(27,034)	Budget variance to be incorporated in new 19/20 resurfacing Programme
90189	FRA 16-17 LOWER MANOR NH CTR	117,530	136,678	(19,148)	-	-	(19,148)	-	-	-	Works progressed ahead of schedule
90161	FRA 16-17 CHANCET WOOD	(28,549)	(9,680)	(18,869)	-	-	(18,869)	-	-	-	Works progressed ahead of schedule
90160	FRA 16-17 BROOMHALL CENTRE	15,580	33,322	(17,742)	-	-	(17,742)	-	-	-	Works progressed ahead of schedule
90197	FRA 16-17 GREENHILL BRADWAYYC	4,052	20,653	(16,601)	-	-	(16,601)	-	-	-	Works progressed ahead of schedule
90167	FRA 16-17 OSGATHORPE PARK	10,382	20,280	(9,898)	-	-	(9,500)	-	-	(398)	Net overspend funded from FRA works programme allocation
93488	FRA 17-18 BROOMHILL LIBRARY	18,618	28,284	(9,666)	-	-	(9,666)	-	-	-	Works progressed ahead of schedule
90162	FRA 16-17 CLAYWHEELS LANE DEP	(17,000)	(7,831)	(9,169)	-	-	(9,169)	-	-	-	Works progressed ahead of schedule
90191	FRA 16-17 DARNALL HOUSING OFF	56,172	64,619	(8,447)	-	-	(8,447)	-	-	-	Works progressed ahead of schedule
90163	FRA 16-17 ECCLESFIELD EPU	(9,727)	(2,181)	(7,546)	-	-	(7,546)	-	-	-	Works progressed ahead of schedule
90173	FRA 16-17 TOTLEY LIBRARY	41,212	45,932	(4,720)	-	-	(4,720)	-	-	-	Works progressed ahead of schedule
90067	TREE MANAGEMENT PROG	2,506	6,873	(4,367)	-	-	-	-	-	(4,367)	Programme complete. Minor overspend funded from general Health & Safety Allocation
90171	FRA 16-17 STANNINGTON PARK	31,338	33,822	(2,484)	-	-	(2,484)	-	-	-	Works progressed ahead of schedule
90193	FRA 16-17 NEWFIELD GREEN LIBR	(2,418)	38	(2,456)	-	-	(2,456)	-	-	-	Works progressed ahead of schedule
93492	MECHANICAL REPLACE MTC TFM	(1,181)	194	(1,375)	-	-	(1,376)	-	-	1	Works progressed ahead of schedule
90086	ASBESTOS REMOVAL FRAMEWORK	20,716	21,873	(1,157)	-	-	-	-	-	(1,157)	Slight overspend funded from general Health & Safety Allocation
90178	FRA 16-17 WISEWOOD CEMETERY	19,952	20,596	(644)	-	-	-	-	-	(644)	Net overspend funded from FRA works programme allocation

ESSENTIAL COMPLIANCE & MAINTENANCE

Appendix 2

Project Number	Scheme Title	Approved Expenditure Budget	Integra Expenditure 31/03/19 (Qtier)	Variance	Slippage	Reprofile	Accelerated Spend	Overspend	UnderSpend	Internal Adjustment	Comments
93495	FRA 17-18 SPIRES YOUTH CLUB	-	450	(450)	-	-	-	-	-	(450)	Net overspend funded from FRA works programme allocation
93509	FOXHILL COMMUNITY CENTRE ROOF	-	450	(450)	-	-	-	-	-	(450)	Net overspend funded from Roofingworks programme allocation
90149	TOWN HALL PROJECT	14,120	14,536	(416)	-	-	-	(416)	-	-	0
93507	HILLSBRO' PARK STABLE BLOCK	27,267	27,51	(284)	-	-	-	-	-	(284)	Net overspend funded from Health & Safety programme allocation
90188	BOLEHILL REINSTATEMENT	-	190	(190)	-	-	-	(190)	-	-	Minor overspend funded from revenue budget. Decision on progress of scheme awaited.
93489	FRA 17-18 FRECHEVILLE LIBRARY	6,095	6,233	(138)	-	-	(138)	-	-	-	Works progressed ahead of schedule
90077	BOTANICAL GDS PUBLIC TOILETS	-	38	(38)	-	-	-	(38)	-	-	0
90881	MTC - STRADBROKE COM CTR	4,630	4,631	(1)	-	-	-	-	-	(1)	0
90076	DAMS & WATER COURSES PROG	752	752	-	-	-	-	-	-	-	0
90080	STANFORTH WORKS FRA (R)	2,557	2,557	-	-	-	-	-	-	-	0
90097	DAMS & WATERCOURSES PHASE	13,540	13,540	-	-	-	-	-	-	-	0
90148	STOCKSBRIDGE LIBRARY FRA	-	-	-	-	-	-	-	-	-	0
90152	GRANGE CRESCENT FRA (R)	39	39	-	-	-	-	-	-	-	0
90153	VERDON STREET FRA (R)	(32)	(32)	-	-	-	-	-	-	-	0
90154	WARMINSTER HOSTEL FRA (R)	8,382	8,382	-	-	-	-	-	-	-	0
90155	STRADBROKE YC FRA (R)	13,412	13,412	-	-	-	-	-	-	-	0
90156	ADLINGTON ROAD CC FRA (R)	(15,969)	(15,969)	-	-	-	-	-	-	-	0
90169	FRA 16-17 SPRING ST KENNELS	220	220	-	-	-	-	-	-	-	0
90175	FRA 16-17 BURNCROSS CEMETERY	1,999	1,999	-	-	-	-	-	-	-	0
90196	FRA 16-17 CENTRAL LIBRARY	1,093	1,093	-	-	-	-	-	-	-	0
90880	MTC - SHIREGREEN COM CTR	1,886	1,886	-	-	-	-	-	-	-	0
93479	CBER-FIRE RISK ASST 17-19	-	-	-	-	-	-	-	-	-	0
93486	CBER-DAMS & WATERCOURSES17-19	29,173	29,173	-	-	-	-	-	-	-	0
93497	MTC MECH -CRYSTAL PKS AIR CON	206,405	206,405	-	-	-	-	-	-	-	0
93505	NORTON CEMETERY BOUNDARY WALL	10,850	10,850	-	-	-	-	-	-	-	0
93542	MANOR LANE LIFT REFURB	-	-	-	-	-	-	-	-	-	0
Q0073	HEALTH & SAFETY COMPLIANCE	-	-	-	-	-	(32,842)	-	-	32,842	Reflects funding of overspend son Health & Safety related schemes
90166	FRA 16-17 JORDANTHORPE LIBR	280	(145)	425	425	-	-	-	-	-	Slippage: due to ongoing negotiations with supplier to agree final price
93494	BEREAVEMENT SERVS -CITY RD RC	-	(1,000)	1,000	-	-	-	-	1,000	-	Underspend as a result of prior year over accrual.
93508	PARK CENTRE DRY ROT	60,226	58,965	1,261	1,261	-	-	-	-	-	Minor slippage required to complete project.
93506	BROOMHILL LIBRARY GDN BD WALL	19,506	16,579	2,927	-	-	-	-	-	2,927	Net overspend funded from Structural works programme allocation
92356	MILLENNIUM GALLERY LIFE CYCLE	5,915	1,903	4,013	4,013	-	-	-	-	-	Lack of clarity around future funding model has slowed progress of works
90164	FRA 16-17 HIGH GREEN MINERS W	(27,425)	(33,574)	6,149	-	-	-	-	-	6,149	Net saving to FRA works programme allocation
90147	MEDICO LEGAL FRA	(70,478)	(77,291)	6,813	6,813	-	-	-	-	-	Minor slippage required from Final
93539	SALIX PROGRAMME	18,170	10,805	7,365	-	-	-	-	7,365	-	Full project costs have reduced

ESSENTIAL COMPLIANCE & MAINTENANCE

Appendix 2

Project Number	Scheme Title	Approved Expenditure Budget	Integra Expenditure 31/03/19 (Qtier)	Variance	Slippage	Reprofile	Accelerated Spend	Overspend	UnderSpend	Internal Adjustment	Comments
93517	FRA STANNINGTON COMM CENTRE	(56,593)	(64,936)	8,343	-	-	-	-	-	8,343	Net overspend funded from FRA works programme allocation
93518	C-ROAD CATH CHAPEL STRUCT REP	10,000	-	10,000	10,000	-	-	-	-	-	Feasibility works delayed due to re-
93480	CBER-ELECTRICAL 17-19	83,022	72,081	10,941	10,941	28,834	-	-	-	(28,834)	Project relates to budget for a programme of works slight slippage on this.
93528	ASBESTOS TERM CONTRACT 18-20	30,252	13,577	16,675	16,675	-	-	-	-	-	Fewer than expected commissions received by year end.
90094	ROOFING REPLACEMENT PROG	22,006	-	22,006	-	-	-	-	-	22,006	Unspent funds reprofiled into 19/20
90144	ABBEYDALE IND HAM-STRUCT DEF	34,369	12,076	22,293	-	-	-	-	-	22,293	Unspent funds reprofiled into 19/20 Dams and Watercourses programme
93519	DAMS & WATERCOURSES PHASE 4	160,000	136,669	23,331	23,331	-	-	-	-	-	Slippage due to delays in permit to work from Environment Agency
93531	DAMS & WATERCOURSES PHASE 5	28,292	3,209	25,083	25,083	22,293	-	-	-	(22,293)	Slippage on existing sites and reprofiling
90185	FRA 16-17 BEAUCHIEF ABBEY	29,782	3,111	26,671	26,671	-	-	-	-	-	Slippage due to continuing negotiations over final price
90065	RADON WORKS	30,570	2,265	28,304	-	28,304	-	-	-	-	This relates to a general allocation for responsive works. Re-profiled to meet potential later year demand.
93530	CBER-ELECTRICAL - FRECHEVILLE	64,092	35,273	28,819	28,819	-	-	-	-	-	Slippage for final contractor payments
90092	ELECTRICAL REPLACEMENT PROG	28,834	-	28,834	-	-	-	-	-	28,834	Unspent funds reprofiled into 19/20 Electrical Programme
93540	HOYLES BARN	32,015	-	32,015	-	32,015	-	-	-	-	Delay in procuring specialist contractor
90177	FRA 16-17 TINSLEY PARK CEM	38,675	5,346	33,329	33,329	-	-	-	-	-	Slippage due to dispute with contractor
93484	CBER-LIFTS 17-19	180,456	133,200	47,256	47,256	-	-	-	-	-	Issues in supply chain has caused delay to programme,
93481	CBER-ROOFING 17-19	257,670	210,181	47,489	47,489	21,556	-	-	-	(21,556)	Project relates to budget for a programme of works slight slippage on this.
93491	DARNALL EDUCATION CENTRE	296,375	236,050	60,325	21,048	-	-	-	39,277	-	Overall saving on project. Slippage required for final contract payments.
90095	WINDOW & DOOR REPLACEMENT PROG	77,989	-	77,989	-	-	-	-	-	77,989	Unspent funds reprofiled into 19/20 Windows & Doors Programme
93487	CBER-CONDITION SURVEYS 17-19	202,412	116,277	86,135	-	86,135	-	-	-	-	A number of site surveys expected this year have not been completed, but in addition the number of sites has reduced. Remaining allocation reprofiled into 19/20.
93515	CITY RD CEM	197,120	80,208	116,912	116,912	-	-	-	-	-	A reprioritisation of structural works programme has led to this scheme
90087	HR+M TRANSPORT	383,736	244,806	138,930	138,930	-	-	-	-	-	Final vehicle purchases expected in 19/20
90168	FRA 16-17 SORBY HOUSE	312,079	158,412	153,667	153,667	-	-	-	-	-	Slippage due to dispute with contractor

ESSENTIAL COMPLIANCE & MAINTENANCE

Appendix 2

Project Number	Scheme Title	Approved Expenditure Budget	Integra Expenditure 31/03/19 (Qtier)	Variance	Slippage	Reprofile	Accelerated Spend	Overspend	UnderSpend	Internal Adjusment	Comments
90159	FRA WORKS MTC TFM	184,535	26,271	158,264	79,241	-	-	-	-	79,023	Slippage amount reflects funds required to continue FRA Programme
93483	CBER-SITRUCTIONE 17-19	353,411	50,881	302,530	302,530	2,927	-	-	-	(2,927)	Changing of priorities lead to delay on commissioning of works.
Total		4,963,240	4,045,790	917,450	1,094,434	222,065	(446,047)	(643)	47,642	(0)	

GREEN & OPEN SPACES

Appendix 2

Project Number	Scheme Title	Approved Expenditure Budget	Integra Expenditure 31/03/19 (Qtier)	Variance	Slippage	Reprofile	Accelerated Spend	Overspend	UnderSpend	Internal Adjustment	Comments
94506	GRAVES AND MILLHOUSE COURTS	245	3,517	(3,272)	-	-	-	(3,272)	-	-	Planned overspend due to employing an external company to do a summer activity programme to get the pitches publicised. Additional funding was identified to meet this.
94470	URBAN NATURE PARKS	3,895	5,380	(1,485)	0	-	-	(1,485)	-	-	Minor overspend will be covered from Forestry Commission Grant final claim
94519	BOWDEN HOUSTEADS ACCESS	14,781	15,910	(1,129)	-	-	-	(1,129)	-	-	Sufficient Section 106 funding existed for this site to fund minor overspend
94528	SHIREBROOK VISITOR CENTRE	9,614	10,266	(652)	-	-	-	(652)	-	-	Fees slightly more than anticipated at the Feasibility stage but further funding of £147,962 available for works with that overspend accounted for. Project Manager aware of funding available
94493	MOVE MORE RUNNING ROUTES	-	-	-	-	-	-	-	-	-	0
94534	PONDEROSA AP IMPROVEMENTS	13,713	14,000	(287)	-	-	(287)	-	-	-	Woodland works came in under budget but Procurement Strategy fee charged, budgeted 19/20
94494	BOTANICAL GARDENS EDUCATION	-	53	(53)	-	-	-	(53)	-	-	Minor additional costs covered by Revenue Contribution
94527	HAGG LANE ALLOTMENTS	12,300	12,171	129	-	-	-	-	129	-	Minor savings largely to Section 106
94523	PLAY IMPROVEMENT PROJECT	140,915	140,706	209	209	-	-	-	-	-	Minor slippage - £175k further works in 2019/20
94505	DORE REC PITCH DRAINAGE	23,354	23,354	-	-	-	-	-	-	-	0
94507	BINGHAM COURTS	47,301	46,175	1,126	-	-	-	-	1,126	-	Minor savings largely to Section 106
94510	GREEN ESTATE S106	66,825	65,425	1,400	-	-	-	-	1,400	-	Minor savings largely to Section 106
94509	BENTS GREEN PITCH S106	14,410	14,410	0	-	-	-	-	0	-	Minor savings largely to Section 106
94535	BURNGREAVE PH IMPROVEMENTS	4,930	3,520	1,410	1,410	-	-	-	-	-	Minor slippage - Majority of works (£87k) expected in 19/20
94515	GRENOSIDE SKATE PARK	57,093	55,641	1,452	-	-	-	-	1,452	-	Minor savings largely to Section 106
94513	ECB PITCHES	8,275	6,775	1,500	1,500	-	-	-	-	-	£2K funding kept on balance sheet to cover any patch repairs to the pitches that may occur in the next 5 years, as per the grant agreement with ECB
94492	RETHINKING PARSON CROSS PARK	56,765	55,222	1,543	1,543	-	-	-	-	-	Issues with vandalism at site, remaining contingency therefore being used to replace the chain link fence with a metal knee rail.
94520	ECCLESALL WOOD ACCESS	4,911	3,346	1,565	1,565	-	-	-	-	-	Works dependent on Volunteer and Ranger capacity.
93416	OUSEBURN ROAD OPEN SPACE	4,616	1,349	3,267	3,267	-	-	-	-	-	Issues with the goal ends has created the need to instal some additional fencing behind them to stop balls hitting nearby residents fence. Works ordered but not done yet.
94525	SCCT S106 PROJECTS	42,500	37,070	5,430	-	-	-	-	5,430	-	Minor savings largely to Section 106
94524	PUBLIC HEALTH PLAY RENEWAL	102,926	102,926	-	-	-	-	-	-	-	0
94503	GRAVES PARK IMP. PROJECT	52,196	45,372	6,824	1,145	-	-	-	5,679	-	Only retention on the Toilet Block to pay now the defect period has finished.
94526	TOTLEY BENTS PITCH DRAINAGE	8,675	8,675	-	-	-	-	-	-	-	0
94529	SHEFFIELD LAKELAND LANDSCAPE	35,000	28,151	6,849	6,849	-	-	-	-	-	Access road at Morehall that was expected to be completed in 18/19 wasn't due to weather conditions.
94500	PHILADELPHIA GARDENS	84,985	77,135	7,850	7,850	-	-	-	-	-	Phase 2 has been delayed due to additional community engagement being required to finalise scheme details.

GREEN & OPEN SPACES

Appendix 2

Project Number	Scheme Title	Approved Expenditure Budget	Integra Expenditure 31/03/19 (Qtier)	Variance	Slippage	Reprofile	Accelerated Spend	Overspend	UnderSpend	Internal Adjustment	Comments
94499	NORFOLK HP PLAYGROUND PROJECT	245,423	235,683	9,740	9,740	-	-	-	-	-	Some access works not completed due to issues on the nearby Housing Site. The rest is contingency from the Play part of the scheme which will be used for additional seating to overlook both playgrounds (existing under 8's play area developed as a family picnic and play space), and reinstalling the playground gates which have been malfunctioning since they were removed then put back to allow the play works to take place.
94533	WESTON PARK BANDSTAND	-	-	-	-	-	-	-	-	-	0
94516	COLLEY PARK IMPROVEMENTS	59,089	48,089	11,000	11,000	-	-	-	-	-	CCTV costing £6.7K hasn't been installed yet. Also Phase 2 fees have been less than expected due to additional consultation time needed with the parkour community on the layout of the specialist parkour which is part of Phase 2
94467	BALL COURT IMPROVEMENT PROJECT	148,784	131,335	17,449	17,449	-	-	-	-	-	£4,172 still to be spent on Duchess Road lighting and marking £6,029 left on Richmond Park for a Phase 2 as agreed with GOS Board £7,248 Playground Team charges not charged yet for Frecheville
94536	COOKSON PARK IMPROVEMENTS	-	-	-	-	-	-	-	-	-	0
Q0093	GREEN AND OPEN SPACES S106 STRATEGY	24,126	-	24,126	24,126	-	-	-	-	-	Expected drawdowns for certain projects changed; expected to pay Steel Valley Project £19,337 for their part of Sheffield Lakeland but delays in completion of Funding Agreement delayed the payment. Also expected to pay for swings at Chancet Wood (£4,789) but request for monies not received.
Total		1,287,647	1,191,655	95,992	87,653	-	(287)	(6,590)	15,216	-	

HEART OF THE CITY II

Appendix 2

Project Number	Scheme Title	Approved Expenditure Budget	Integra Expenditure 31/03/19 (Qtier)	Variance	Slippage	Reprofile	Accelerated Spend	Overspend	UnderSpend	Internal Adjustment	Comments
94065	H HENRYS BLOCK	252,082	1,458,885	(1,206,804)	-	-	(1,206,804)	-	-	-	Acquisition of property interests settled earlier than anticipated in budget
94054	HEART OF THE CITY II OFFICES	35,676,278	36,010,646	(334,368)	-	-	(334,368)	-	-	-	Costs incurred for tenant requested changes which will be recovered from HSBC in 19/20
94057	A PALATINE CHAMBERS BLOCK	232,888	505,884	(272,996)	-	-	(272,996)	-	-	-	Acquisition of properties settled earlier than anticipated.
94055	HOCII - STRATEGIC DEV PARTNER	713,731	938,976	(225,245)	-	-	(225,245)	-	-	-	Higher than anticipated costs for cost management, data management and internal fees. Will be covered in part from additional budget released with later blocks but needs reviewing against overall appraisal allowances and potential funding from contingency
94053	CHARTER SQUARE ENABLING WORKS	2,141,589	2,228,169	(86,580)	-	-	-	(86,580)	-	-	Overspend due to additional unforeseen highways work and utilities. To be funded from main scheme contingency (see above).
94063	G WELLINGTON ST CAR PARK	116,043	191,590	(75,547)	-	-	(75,547)	-	-	-	Timing of development management fees different to budget assumption. Block development and budget profile to be reviewed.
94062	F TRAFALGAR WORKS	188,314	223,619	(35,305)	-	-	-	(35,305)	-	-	Costs incurred for tenant requested changes which will be recovered from HSBC in 19/20
94058	B LAYCOCK HOUSE NEW BUILD	899,030	919,890	(20,860)	-	-	(20,860)	-	-	-	Minor slippage - Main expenditure (£17m) forecast in 19/20 & 20/21
Q0078	SRQ	-	-	-	-	-	-	-	-	-	0
94051	ASBESTOS REMOVAL - GROSVENOR	45,220	45,220	0	-	-	-	0	-	-	0
94066	H1 LEAHS YARD	314,227	299,835	14,391	14,391	-	-	-	-	-	Minor Slippage
94064	G1 38 CARVER STREET	178,453	135,819	42,634	42,634	-	-	-	-	-	Minor slippage
94060	C PEPPER POT BUILDING	903,657	860,171	43,486	43,486	-	-	-	-	-	Minor slippage - Main expenditure (£16m) forecast in 19/20 & 20/21
94052	HEART OF THE CITY II DEMOLITIONS	115,852	528	115,324	115,324	-	-	-	-	-	Final account was expected to be settled in 18/19 but not complete. Anticipating quarter 1 19/20
94061	E TELE.HSE RETAIL & CAR PARK	195,573	77,954	117,619	117,619	-	-	-	-	-	Programme delayed due to asbestos. Development plans to be reviewed post survey completion.
94067	HOC II INFRASTRUCTURE & PR	646,968	16,409	630,560	630,560	-	-	-	-	-	Slight delay to commencement. Main expenditure (£6.8m) forecast in 19/20 and 20/21

94056	PORTOBELLO CYCLE ROUTE	917,730	97,243	820,487	917,730	-	-	(97,243)	-	-	University of Sheffield developments around Portobello currently do not align with the delivery dates originally proposed for the Portobello cycle scheme, therefore SCC has reviewed and amend the original programme to accommodate these works and prevent abortive costs and disruption to the public. Additional costs funded from Local Transport Plan
94050	HEART OF THE CITY II ACQUISITIONS	5,412,182	4,148,017	1,264,165	1,264,165	-	-	-	-	-	Budget allowance for contingency for risks on wider project which havent materialised and later than expected settlement on CPO acquisitions
Total		48,949,818	48,158,858	790,960	3,145,908	-	(2,135,819)	(219,128)	-	-	

HOUSING GROWTH

Appendix 2

Project Number	Scheme Title	Approved Expenditure Budget	Integra Expenditure 31/03/19 (Qtier)	Variance	Slippage	Reprofile	Accelerated Spend	Overspend	UnderSpend	Internal Adjustment	Comments
97551	COUNCIL HSG ACQUISITIONS PROG	4,264,835	5,178,275	(913,440)	-	-	(913,440)	-	-	-	General Council Housing acquisitions reached 68, 9 more than planned
97557	ON SITE ACQUISITIONS	483,200	1,007,228	(524,028)	-	-	(524,028)	-	-	-	Due to acceleration on the construction and handover of the first tranche of properties the second payment to the developer needed to be paid in advance of receiving these properties. The second payment had been budgeted in 19/20.
97554	NEW BUILD COUN HSG PH 3	116,300	153,274	(36,974)	-	-	(36,974)	-	-	-	The acceleration on Phase 3, 4A and 4B is due to the extensive design process and bringing forward services that were originally forecast in 19/20 to help recover the programme. For Wordsworth (Phase 3) this was to ensure that the NHS Grant was secured. There were also legal fees in relation to Wordsworth that weren't budgeted for and unknown until January19.
97555	NEW BUILD COUN HSG PH 4A	266,646	286,943	(20,297)	-	-	(20,297)	-	-	-	See Phase 3 explanation
97556	NEW BUILD COUN HSG PH 4B	132,930	133,261	(332)	-	-	(332)	-	-	-	See Phase 3 explanation
97429	LTE'S PURCHASE & REPAIR	-	4	(4)	-	-	-	(4)	-	-	0
97435	LTE'S REPAIRS AND REFURB CHS	-	-	-	-	-	-	-	-	-	0
Q0087	STOCK INCREASE (CHS)	-	-	-	-	-	-	-	-	-	0
97552	NEW BUILD COUNCIL HSG PHASE 1	9,938	8,841	1,097	Finished	-	-	-	1,097	-	0
94508	CASTLE COLLEGE GREEN LINK	12,974	1,747	11,227	11,227	-	-	-	-	-	Agreement that SCC would contribute to landscaping works alongside the new pedestrian route from Shrewsbury Road into the development as an extension of the Sheaf Valley 'Green Links' work. Some of this landscaping was done last year but not maintained so payment being withheld until the developer resolves the issue.
97458	LD ACQUISITIONS DOH FUNDING	728,274	703,439	24,835	24,835	-	-	-	-	-	Only 7 of the 10 purchased properties had been repaired in 18/19. Slippage required to complete works
97558	HGP SITE FEASIBILITY 2018	74,000	47,314	26,687	26,687	-	-	-	-	-	The feasibility for the 10 sites has progressed slower than expected with some surveys yet to do, so the budget needs to be slipped into early 19/20 to allow completion
97553	NEW BUILD COUNCIL HSG PHASE 2	103,000	54,340	48,659	48,659	-	-	-	-	-	£40K budgeted for Highways Maintenance fees not required as decided to include the design in the Design & Build Contract rather than procure via Client Direct. Design checking may still be required so at this time the £40k budget needs to be maintained.
97444	GENERAL/RTB ACQUISITIONS CHS	712,662	558,991	153,671	153,671	-	-	-	-	-	46 of the 68 properties purchased (see CHS Acquisitions Programme) repaired with the remainder to be repaired in 19/20, therefore slippage required.
90033	ASSET ENHANCEMENT GB SITES	415,294	116,477	298,817	298,817	-	-	-	-	-	Delays to Local plan and review of sites to be included has led to delay in scheme.
92448	FORMER NORTON AERODROME	354,089	-	354,089	354,089	-	-	-	-	-	Delays to Local plan and review of sites to be included has led to delay in scheme.

HOUSING GROWTH

Appendix 2

Project Number	Scheme Title	Approved Expenditure Budget	Integra Expenditure 31/03/19 (Qtier)	Variance	Slippage	Reprofile	Accelerated Spend	Overspend	UnderSpend	Internal Adjusment	Comments
94030	BROWNFIELD SITE	6,220,085	2,756,352	3,463,733	-	3,463,733	-	-	-	-	Nursery Street freehold reversion and Manton Street acquisition achieved in 18/19. The list of sites is currently being reviewed and it is proposed to substitute further sites in 19/20 as some of the original sites are not currently available, or in some cases SCC will dispose of the freehold reversion to facilitate development by the market. This budget was originally set up to allow flexibility and sites to be substituted to enable SCC to intervene where necessary to bring forward development, so needs to be kept intact.
94029	DEVONSHIRE QUARTER	4,463,000	-	4,463,000	-	4,463,000	-	-	-	-	Entering into an exclusivity agreement on one of the sites and have agreed the acquisition of another with contract exchange expected in May 2019 with a deferred completion in 2020 due to the vendor incurring clawback if completed before then. The budget therefore needs to be slippd to cover these costs.
Total		18,357,225	11,006,485	7,350,740	917,985	7,926,733	(1,495,071)	(4)	1,097	-	
					917,985	7,926,733	-	(4)	1,097	-	

HOUSING INVESTMENT

Appendix 2

Project Number	Scheme Title	Approved Expenditure Budget	Integra Expenditure 31/03/19 (Qtier)	Variance	Slippage	Reprofile	Accelerated Spend	Overspend	UnderSpend	Internal Adjustment	Comments
98002	ELECTRICAL STRATEGY	7,314,474	7,856,290	(541,816)	-	-	(541,816)	-	-	-	Acceleration due to the agreed escalated programme being achieved by contractor , therefore reduce the 19/20 budget
97471	EWI NON-TRADITIONAL1	500,000	732,250	(232,250)	-	-	(232,250)	-	-	-	Variance is due to the contractors escalating the programme and making good progress on site, therefore reduce the 19/20 budget
97442	KITCHEN/BATHRM PLANNED REPLMT	8,043,366	8,208,488	(165,122)	-	-	(165,122)	-	-	-	A significant number of vacant properties have been added into the programme. There will be a CAF in May19 to bring forward additional budget to cover the scope of the additional work.
97481	HANOVER TOWER BLOCK CLADDING	1,164,570	1,305,803	(141,233)	-	-	(141,233)	-	-	-	The Contractor got off to a slower than anticipated start due to issues around the design of fire breaks and testing of the existing frame. However there has been no extension of the timeframe for the works so the Contractor has had to find a way to catch up and are now back on track, achieving more than originally budgeted for.
97321	PROGRAMME MANAGEMENT COSTS GF	5,420,000	5,463,217	(43,218)	-	-	-	(43,218)	-	-	Overspend due to the purchase of Blackstock Road shop freeholds at auction in Dec18
97269	EMERGENCY DEMOLITIONS	25,000	62,624	(37,624)	-	-	(37,624)	-	-	-	Emergency fencing at Lowedges Outhouses and then the Outhouse demolition costs have caused the budget to overspend. There are plans to either increase this budget or create a separate one for demolition of Outhouses in future.
97417	COMM HTG - PLANT ROOMS	25,000	45,049	(20,049)	-	-	(20,049)	-	-	-	The work was due to be done over 2 financial years but RMS had resources available in March19 so the scheme was completed leaving only small costs to be paid
97338	PROGRAMME MANAGEMENT COSTS RTB	453,700	469,300	(15,600)	-	-	-	(15,600)	-	-	Budget was set based on expected sales of RTBs but more were actually sold
97838	COMPARTMENTALISATION - FS	74,191	88,749	(14,558)	-	-	-	(14,558)	-	-	£87k of work was identified in March 2019. The charging of those costs to this budget was approved by the Sponsor/Head of Service despite this causing a known overspend. No further works and no budget to adjust in 19/20. Funded from HRA
97989	SPRINKLERS - FIRE SAFETY	73,529	87,420	(13,891)	-	-	-	(13,891)	-	-	Additional Automist work to ranch style properties has caused this budget to overspend. Funded from HRA.
97176	BRADFORD RF FUNDS HAL	-	8,309	(8,309)	-	-	-	(8,309)	-	-	Additional loans issued - funded by Relevant authority
97177	CALDERDALE RF FUNDS HAL	-	5,663	(5,663)	-	-	-	(5,663)	-	-	Additional loans issued - funded by Relevant authority
97414	ARBOURTHORNE 5M'S REFURB	-	5,440	(5,440)	-	-	-	(5,440)	-	-	Minor unexpected residual costs funded from HRA
97282	PARK HILL (STH)	11,885	16,048	(4,163)	-	-	-	(4,163)	-	-	Ongoing capital maintenance costs higher than anticipated (Funded from HRA)

HOUSING INVESTMENT

Appendix 2

Project Number	Scheme Title	Approved Expenditure Budget	Integra Expenditure 31/03/19 (Qtier)	Variance	Slippage	Reprofile	Accelerated Spend	Overspend	UnderSpend	Internal Adjustment	Comments
97127	OBSOLETE HEATING	(0)	1,454	(1,454)	-	-	-	(1,454)	-	-	Residual expenditure on historic programme (HRA funded)
97392	NORTH LINCS - SUB REGION HAL	-	1,219	(1,219)	-	-	-	(1,219)	-	-	Additional loans issued - funded by Relevant authority
97448	PROPERTY CONVERSIONS	-	1,058	(1,058)	-	-	-	(1,058)	-	-	Minor unexpected residual costs funded from HRA
97503	EP LOANS BRADFORD	-	720	(720)	-	-	-	(720)	-	-	Additional loans issued - funded by Relevant authority
97501	EP LOANS HULL	-	138	(138)	-	-	-	(138)	-	-	Additional loans issued - funded by Relevant authority
97139	LANSDOWNE AND HANOVER CLADDING	-	100	(100)	-	-	-	(100)	-	-	-
97149	SH RENTENTIONS - OLD SCHEMES	-	85	(85)	-	-	-	(85)	-	-	Legacy expenditure on historic scheme (HRA funded)
97419	FLAT ROOFING	10,676	10,754	(78)	-	-	-	(78)	-	-	-
97148	S H MGMT FEES COMMISSIONED	2,505,000	2,505,000	-	-	-	-	-	-	-	-
97463	SUNDRIES - 250 BARNSELY ROAD	1,000	1,000	-	-	-	-	-	-	-	-
97502	EP NORTH EAST LINC	22,485	22,485	-	-	-	-	-	-	-	-
97396	SCC RETAINED RETENTIONS	-	(0)	0	-	-	-	-	-	-	-
97451	REGIONAL ENERGY HAL	10,000	4,169	5,831	5,831	-	-	-	-	-	2 x 18/19 loan payments still to be made therefore slippage required.
97832	EP EAST	-	(6,784)	6,784	-	-	-	-	6,784	-	Anticipated level of loans not requested to be drawn down
97340	SWAN	13,933	7,017	6,916	6,916	-	-	-	-	-	The remaining budget still needed to cover any ongoing site costs e.g. removal of fly tipping and any outstanding compensation (disturbance) claims.
90136	CHAUCER SQUARE MAINTENANCE	18,000	10,579	7,420	-	-	-	-	7,420	-	Minor underspend on ongoing capital maintenance allocation
97405	INSULATION (COUNCIL HSG)	5,600	(2,200)	7,800	-	-	-	-	7,800	-	Final costs lower than expected
97350	ARBOURTHORNE 5MS	9,091	(717)	9,807	9,091	-	-	-	717	-	Following the phased rehousing and demolition programme fully completed in 2015, remaining budget still needed to cover any outstanding compensation claims
97473	EWI NON-TRADITIONAL 3	10,000	-	10,000	10,000	-	-	-	-	-	This phase hasn't progressed yet.
97422	NON HIGHWAYS RESPONSIVE WORKS	20,000	3,907	16,093	16,093	-	-	-	-	-	Demand led project responding to H&S issues on Housing Land adjacent to Streets Ahead project. It is requested that the overall budget be kept intact therefore slipping the underspend
97507	SHEFFIELD REPAYMENT LOANS	18,000	-	18,000	-	-	-	-	18,000	-	Anticipated level of loans not requested to be drawn down
97352	CHAUCER NEW SQUARE	-	(22,275)	22,275	-	-	-	-	22,275	-	Saving generated from historic accrual
97150	RHB LOANS HAL	200,000	170,143	29,857	-	-	-	-	29,857	-	Lower volume of loans than expected
97395	NE LINCS - SUB REGION HAL	41,000	10,397	30,603	30,603	-	-	-	-	-	3 x 18/19 loan payments still to be made therefore slippage required.
97461	ASBESTOS REMOVAL	397,979	367,182	30,797	30,797	-	-	-	-	-	Access issues and bee/wasp nest removals have impacted on progress with completions, therefore slippage is required
97404	HEATING BREAKDOWNS	725,000	690,861	34,138	-	-	-	-	34,138	-	Responsive capital repairs exceeded expected. Funded from HRA
97243	YORK - NY SUB REGION HAL	35,000	847	34,153	34,153	-	-	-	-	-	1 x 18/19 loan payment still to be made therefore slippage required.
97990	SHELTERED FIRE ALARM LINKING	(0)	(40,919)	40,919	-	-	-	-	40,919	-	Underspend generated by final accruals taken being greater than final actual costs.
97452	REGIONAL ERL	50,000	5,773	44,227	-	-	-	-	44,227	-	Expected loans have not been made.

HOUSING INVESTMENT

Appendix 2

Project Number	Scheme Title	Approved Expenditure Budget	Integra Expenditure 31/03/19 (Qtier)	Variance	Slippage	Reprofile	Accelerated Spend	Overspend	UnderSpend	Internal Adjustment	Comments
97416	COMM HTG - PIPEWORK RENEWAL	247,810	201,700	46,110	46,110	-	-	-	-	-	Variance is due to access difficulties so the remaining budget still needed to pay for the restart of the work to the properties not accessed, some of which also require some roofing work making good
97391	WAKEFIELD - WY SUB REGION HAL	103,000	54,220	48,779	48,779	-	-	-	-	-	3 x 18/19 loan payments still to be made therefore slippage required.
97472	EWI NON-TRADITIONAL 2	50,000	-	50,000	50,000	-	-	-	-	-	This phase hasn't progressed yet.
97968	LIFT MAINTENANCE & REPAIR	441,365	385,713	55,652	55,652	-	-	-	-	-	Slippage required to pay for the work to the fire damaged Rockingham lift and the materials to one of the lifts in the 2019-20 programme. These costs were initially expected in 2018-19.
97520	KIRKLEES RF FUNDS HAL(2)	85,000	28,139	56,861	-	-	-	-	56,861	-	Anticipated level of loans not requested to be drawn down
97131	ALMO ASBESTOS SURVEYS	183,722	125,957	57,765	57,765	-	-	-	-	-	There have been delays in getting access to carry out re-inspection surveys to a number of properties. Regular mail-outs are being undertaken to address this.
97961	DH - METERING	40,000	(18,805)	58,805	40,000	-	-	-	18,805	-	The programme is complete with the exception of 26 tenanted properties and 4 leasehold where access has been denied or there are technical reasons why the Heat Meter cannot be installed. Therefore slip the budget only to cover RMS installing meters where access is provided and pay Switch 2 the outstanding retention
97264	HEALTH & SAFETY ENHANCE PROG	138,000	71,311	66,689	-	-	-	-	66,689	-	Volume of work not as high as anticipated
97456	GARAGES STRATEGY DEMOLITION	136,435	68,030	68,405	68,405	-	-	-	-	-	The demolition contract expired during 18/19 and a new one hasn't come through for approval yet. Garage Strategy has been under review but the remaining budget will be needed for more potential Garage demolitions, depending on the outcome of the surveys to Garages in the Improvement Programme.
97508	WYCA REPAYMENT LOANS	119,806	43,357	76,448	-	-	-	-	76,448	-	Anticipated level of loans not requested to be drawn down
97222	PSH EMPTY PROPERTIES	120,000	10,215	109,784	109,784	-	-	-	-	-	Enforcement activity is ongoing in a number of cases including a number of potential CPOs, which is a legal process. The remaining budget is therefore required to be slipped for the impending CPOs.
97390	PHS ACTIVITY	130,000	7,603	122,397	-	-	-	-	122,397	-	The PHS Activity relates to enforcement so the lower the spend, is as a result of increased compliance
97394	HULL - HUMBER SUB REGION HAL	304,355	149,123	155,232	155,232	-	-	-	-	-	17 x 18/19 loan payments still to be made therefore slippage required.
97348	HRA PROGRAMME MANAGEMENT	250,000	-	250,000	-	-	-	-	250,000	-	Charges not received from the Client
Q0089	OTHER PLANNED ELEMENTS (CHS)	250,000	-	250,000	250,000	-	-	-	-	-	Plastering works budgeted but a pilot undertaken by R & MS resulted in high costs. Now to be reviewed to decide how to package the works before a procurement process can begin.

HOUSING INVESTMENT

Appendix 2

Project Number	Scheme Title	Approved Expenditure Budget	Integra Expenditure 31/03/19 (Qtier)	Variance	Slippage	Reprofile	Accelerated Spend	Overspend	UnderSpend	Internal Adjusment	Comments
97147	ADAPTATIONS	2,210,068	1,905,938	304,130	304,130	-	-	-	-	-	4 extensions completed but 3 have been delayed and won't start until late March19.
97443	WINDOWS& DOORS PLACEMENT(CHS)	1,483,616	1,167,152	316,465	316,465	-	-	-	-	-	Slippage required as 332 properties are at snagging sign off stage and have been issued to SCC for acceptance. And SCC still have 20 properties where windows are being replaced due to miss-measure
97441	COMMUNAL AREAS-LOW RISE FLATS	5,695,194	5,053,356	641,838	641,838	-	-	-	-	-	The variance is due to the portion of the budget allocated to Going Local projects not being spent. Approval has been given for a number of other projects so the remaining budget needs to be slipped to cover these, and retention payments for the communal contracts
97418	PITCHED ROOFING & ROOFLINE	12,000,000	10,732,516	1,267,484	1,267,484	-	-	-	-	-	59 properties outstanding at the end of 18/19. Kier have reviewed the outstanding work and provided a programme to complete the remaining properties by June19
97459	GARAGE STRATEGY-IMPROVEMENT	1,835,759	418,100	1,417,659	1,417,659	-	-	-	-	-	Underspend due to late issue of work to contractors. Garage Strategy has been under review but the remaining budget will be needed.
Total		53,022,606	48,500,271	4,522,335	4,972,787	-	(1,138,094)	(115,694)	803,337	-	

PEOPLE CAPITAL & GROWTH

Appendix 2

Project Number	Scheme Title	Approved Expenditure Budget	Integra Expenditure 31/03/19 (Qtier)	Variance	Slippage	Reprofile	Accelerated Spend	Overspend	UnderSpend	Internal Adjustment	Comments
97334	DISABLED GRANTS	3,361,146	3,497,099	(135,954)	-	-	(135,954)	-	-	-	This programme delivers DFGs of up to £30K (average £4-5k) for disabled people. The grants are demand led and are not managed contractually or controlled by the Council but by grant recipients, hence difficult to forecast. This year, a number of initiatives were put in place to utilise the extra funding from the MHCLG - increasing contractor capacity, funding for extra OTs, developing new forms of assistance to take advantage of the flexibility in the DFG.
90877	MECHANICAL REACTIVE	110,000	215,943	(105,943)	-	-	-	(105,943)	-	-	Annual reactive budget. £100k costs of High Green School caused budget to be exceeded.
90856	MECHANICAL REPLACE MTC CYP	-	103,057	(103,057)	-	-	(161,762)	-	-	58,705	This project holds allocation for programme budget. Some projects ahead of schedule.
97058	WFCM	1,647,690	1,727,850	(80,160)	-	-	(80,160)	-	-	-	Acceleration from max amount of £347k in 2019-20 Supplier costs forecasted erroneously to revenue but should have been capital causing late variance
90836	FRA 16-17 BANKWOOD	109,681	156,109	(46,428)	-	-	(46,428)	-	-	-	Acceleration from future year budget. However, ongoing dispute with contractor may lead to reimbursements.
93527	MTC MECH YR2 - BRUNSWICK PMY	108,497	154,511	(46,014)	-	-	-	-	-	(46,014)	Increased costs funded from programme allocation for Mechanical works
90892	DOBCROFT JNR MOBILE REPLACE	176,303	218,865	(42,562)	-	-	-	(42,562)	-	-	Overspend funded in year but refund expected in 19/20 when fee charges are corrected.
90761	DON VALLEY SCHOOL	113,772	155,305	(41,533)	-	-	(41,533)	-	-	-	Acceleration due to school drawing down equipment allowance earlier than budgeted.
90841	FRA 16-17 GREENHILL PRIMARY	(20,000)	(1,510)	(18,490)	-	-	(18,490)	-	-	-	Acceleration from future year budget. However, ongoing dispute with contractor may lead to reimbursements.
90827	FRA 16-17 HUNTERS BAR INFANTS	(19,200)	(1,071)	(18,129)	-	-	(18,129)	-	-	-	Acceleration from future year budget. However, ongoing dispute with contractor may lead to reimbursements.
90825	FRA 16-17 ECCLESALL JUNIOR	67,670	84,347	(16,677)	-	-	(11,000)	-	-	(5,677)	£11k accelerated from future years - remaining overspend funded from general allocation for FRA works
90861	ECCLESALL PERMANENT EXTENSION	3,508,819	3,525,194	(16,375)	-	-	-	(16,375)	-	-	Minor overspend on overall budget.
90837	FRA 16-17 BEIGTON NURSERY INF	(9,243)	2,656	(11,899)	-	-	(11,899)	-	-	-	Acceleration from future year budget. However, ongoing dispute with contractor may lead to reimbursements.
90853	FRA 16-17 HUNTERS BAR JUNIOR	(5,665)	6,004	(11,669)	-	-	(11,669)	-	-	-	Acceleration from future year budget. However, ongoing dispute with contractor may lead to reimbursements.
90865	TOTLEY PRIMARY PERM EXTN	1,955,309	1,966,318	(11,008)	-	-	(11,008)	-	-	-	Minor acceleration on scheme.
93535	MTC MECH YR2 - LIMPSFIELD PMY	110,599	121,449	(10,850)	-	-	-	-	-	(10,850)	Increased costs funded from programme allocation for Mechanical works
90773	ALDINE HOUSE- 2 BED EXTENSION	91,768	99,757	(7,989)	-	-	-	(7,989)	-	-	Overspend funded by Revenue Contribution from Aldine House budget.
90896	PIPWORTH PMY STRUCTURAL WORKS	29,150	34,235	(5,085)	-	-	-	(5,085)	-	-	Minor overspend to be reviewed in 19/20

PEOPLE CAPITAL & GROWTH

Appendix 2

Project Number	Scheme Title	Approved Expenditure Budget	Integra Expenditure 31/03/19 (Qtier)	Variance	Slippage	Reprofile	Accelerated Spend	Overspend	UnderSpend	Internal Adjustment	Comments
90897	DOBCROFT INFANTS RE-ROOFING	10,130	14,498	(4,368)	-	-	(4,368)	-	-	-	Acceleration of £4,368 to ensure tender could be issued as planned on 18/04/2019 in order to meet Gateway approval dates and deliver the works during the summer holiday period.
90889	PEOPLE -BEIGHTON STRUCT WORKS	10,431	13,905	(3,474)	-	-	(3,474)	-	-	-	Acceleration of scheme
90845	FRA 16-17 ECCLESFIELD PRIMARY	-	3,185	(3,185)	-	-	-	-	-	(3,185)	Budget due to be approved May 2019. Initial costs incurred in advance
90888	MOSSBROOK SPEC SCH EXPANSION	58,970	61,568	(2,598)	-	-	(2,598)	-	-	-	Acceleration of scheme
90843	FRA 16-17 MUNDELLA PMY 4-11	-	2,385	(2,385)	-	-	-	-	-	(2,385)	Initial feasibility works undertaken. Funded from overall FRA programme allocation.
90810	DOBCROFT JNR EXPANSION	230,657	232,982	(2,325)	-	-	-	(2,325)	-	-	Overspend due to inclusion of furniture allowance
93536	MTC MECH YR2 - DOBCROFT I&J	54,927	56,768	(1,841)	-	-	-	-	-	(1,841)	Increased costs funded from programme allocation for Mechanical works
90887	PEOPLE - STRUCTURAL WORKS	30,712	30,952	(240)	-	-	-	(240)	-	-	0
90871	EY 30HR - CONSORTIUM	536,971	536,972	(1)	-	-	-	(1)	-	-	0
93537	MTC MECH YR2 - BRIGHTSIDE N&I	-	0	(0)	-	-	-	-	-	(0)	0
90876	EY 30HR - WINCOBANK NI	26,240	26,240	(0)	-	-	-	(0)	-	-	0
93490	WOODSEATS PMY ADAPTATIONS	183,593	183,593	(0)	-	-	-	(0)	-	-	0
90866	ALDINE HOUSE- SECURITY MINDER	-	0	(0)	-	-	-	(0)	-	-	0
90639	SCC CONTRACT COSTS - W4	12,944	12,944	-	-	-	-	-	-	-	0
90744	FEL CAPITAL	4,967	4,967	-	-	-	-	-	-	-	0
90745	THORNBRIDGE ACCESSIBLE UNIT	17,953	17,953	-	-	-	-	-	-	-	0
90747	HALLAM RECONFIGURATION	12,355	12,355	-	-	-	-	-	-	-	0
90779	PIPWORTH PMY- PLANT ROOM	(7,803)	(7,803)	-	-	-	-	-	-	-	0
90790	RAINBOW FORGE -HME	(2,421)	(2,421)	-	-	-	-	-	-	-	0
90801	SILVERDALE 2FE EXPANSION T/P	88,687	88,687	-	-	-	-	-	-	-	0
90808	ALDINE HOUSE UNDERCROFT AREA2	97,750	97,750	-	-	-	-	-	-	-	0
90873	EY 30HR - INTAKE PRE-SCH	213,000	213,000	-	-	-	-	-	-	-	0
90874	EY 30HR - TWINKLE NURSERY	7,465	7,465	-	-	-	-	-	-	-	0
90844	FRA 16-17 PIPWORTH COMM PMY	135,789	135,612	177	177	-	-	-	-	-	Slippage due to ongoing dispute with contractor.
90479	POST IMPLEMENTATION	-	(295)	295	-	-	-	-	295	-	Minor saving due to over accrual
93534	MTC MECH YR2 - ANGRAM BNK PMY	4,207	3,648	559	559	-	-	-	-	-	Final account settlement and the negotiations attached to the Strategic Prelim's are ongoing
90815	FRA 16-17 DOBCROFT JUNIOR	156,281	155,315	967	967	-	-	-	-	-	Slippage required for contingency
90858	MECHANICAL REPLACE HALFWAY	(22,592)	(23,737)	1,145	-	-	-	-	1,145	-	Saving to scheme
90820	FRA 16-17 FIRS HILL PMY SCH	-	(2,091)	2,091	2,091	-	-	-	-	-	Slippage required awaiting outcome of dispute with contractor.
90824	FRA 16-17 LYDGATE JUNIOR	31,374	29,272	2,102	2,102	-	-	-	-	-	Slippage required awaiting outcome of dispute with contractor.
93533	MTC MECH YR2 - CARFIELD PMY	16,846	14,487	2,359	2,359	-	-	-	-	-	Final account settlement and the negotiations attached to the Strategic Prelim's are ongoing
90886	EY 30HRS - CROSSPOOL PRE SCH	5,590	-	5,590	-	5,590	-	-	-	-	Reprofile of grant payment to made to pre-school to allow works in summer 2019.
90882	ACRES HILL - MOBILE REMOVAL	21,142	14,867	6,275	6,275	-	-	-	-	-	Awaiting final settlement costs.
90691	PMY MAINT. EMERGENCY WORKS	50,000	40,647	9,353	-	-	-	-	9,353	-	Reactive budget for emergency works not all required.
90890	PEOPLE-WOODSEATS STRUCT WORKS	51,445	41,879	9,567	9,567	-	-	-	-	-	Slippage due to school deciding to undertake works under a grant agreement
93520	MTC MECH YR2 - HOLT HOUSE PMY	149,851	137,880	11,972	11,972	-	-	-	-	-	Final account settlement and the negotiations attached to the Strategic Prelim's are ongoing

PEOPLE CAPITAL & GROWTH

Appendix 2

Project Number	Scheme Title	Approved Expenditure Budget	Integra Expenditure 31/03/19 (Qtier)	Variance	Slippage	Reprofile	Accelerated Spend	Overspend	UnderSpend	Internal Adjustment	Comments
93524	MTC MECH YR2 - NETHER GRN JNR	192,691	180,416	12,275	12,275	-	-	-	-	-	Final account settlement and the negotiations attached to the Strategic Prelim's are ongoing
90854	FRA 16-17 MARCLIFFE PRIMARY	183,955	170,237	13,718	13,718	-	-	-	-	-	Slippage due to ongoing dispute with contractor.
93526	MTC MECH YR2 - MARCLIFFE PMY	143,638	127,536	16,102	16,102	-	-	-	-	-	Final account settlement and the negotiations attached to the Strategic Prelim's are ongoing
97428	SHEFFIELD HAL	16,303	-	16,303	-	16,303	-	-	-	-	Contractor delivering works relating to this Loan ceased trading. Budget re-profiled as likely to be claimed in 19/20 when new contractor identified.
90842	FRA 16-17 LYDGATE INFANT	181,205	163,370	17,835	17,835	-	-	-	-	-	Slippage due to ongoing dispute with contractor.
90762	TINSLEY PRIMARY	24,707	5,669	19,038	19,038	-	-	-	-	-	Slippage due to delay of Public Arts works because of external contractor availability
90448	SF DEVOLVED CAPITAL	2,307,896	2,287,947	19,949	-	19,949	-	-	-	-	Variance reprofiled to contribute to Thornbridge Scheme
90899	FRA - EXTERNAL WORKS CYP	23,130	-	23,130	-	23,130	-	-	-	-	Delay in commencement of works. Procurement strategy authorised at April cabinet.
90884	FRA WORKS MTC CYP	95,760	67,294	28,466	17,219	-	-	-	-	11,247	Slippage on Lathe and Plaster feasibility works
90894	ASTREA - SPORTS PITCH	54,430	21,443	32,987	32,987	-	-	-	-	-	Scheme delayed due to finalisation of site details and decision on pitch surface.
90857	MECHANICAL REPLACE MOSSBROOK	119,296	83,609	35,687	-	-	-	-	35,687	-	Saving to scheme
90704	FOSTER CARER HOUSING ENHANCE	47,039	2,768	44,271	-	44,271	-	-	-	-	Reprofile required to cover potential further enhancement.
90771	ADAPTATIONS	66,651	2,178	64,473	-	-	-	-	64,473	-	Annual allocation for works not required.
90893	DON VALLEY SCHOOL SPORTS HALL	100,000	-	100,000	-	100,000	-	-	-	-	Delay in agreeing scope and funding allocation with school
97333	MINOR WORK GRANTS	150,000	44,767	105,233	-	105,233	-	-	-	-	This budget delivers discretionary grants for repairs up to £2K, processed and delivered within the DFG Grants Team whose primary function is to deliver Mandatory DFGs. DFGs have increased due to the introduction of increased OT resources and the introduction of new flexibilities, reducing the capacity of the team to deliver the discretionary Minor Works Grants.
90891	TINSLEY JNR - GREEN SPACE	140,000	27,778	112,222	112,222	-	-	-	-	-	Slippage due to Secretary of State approval required for green space works.
90797	MERCIA SCHOOL	9,462,759	9,338,493	124,266	124,266	-	-	-	-	-	Slippage due to inclusion of Gas monitoring regime and additional Japanese Knotweed treatment and delay in car park work completion due to Barratt Homes being on site and using car park for access road.
90802	ASTREA ACADEMY	21,919,491	17,737,585	4,181,906	4,181,906	-	-	-	-	-	Slippage on scheme due delays early in programme re: ground conditions and statutory providers
Total		48,752,708	44,482,635	4,270,073	4,583,636	314,477	(558,473)	(180,521)	110,953	0	

QUALITY OF LIFE

Appendix 2

Project Number	Scheme Title	Approved Expenditure Budget	Integra Expenditure 31/03/19 (Qtier)	Variance	Slippage	Reprofile	Accelerated Spend	Overspend	UnderSpend	Internal Adjustment	Comments
94497	SHEFFIELD GENERAL CEMETERY HLF	17,305	18,172	(867)	0	-	-	(867)	-	-	0
94119	MSF FINANCE	12,945,500	12,945,500	(0)	-	-	-	-	-	(0)	0
94085	WASTE MGMT DEVELOPMENT	-	0	(0)	0	-	-	-	-	-	0
94086	DISTRICT ENERGY NETWORK	2,231,250	2,231,250	-	0	-	-	-	-	-	0
94118	HOWARD ST RILL REFURBISHMENT	28,670	28,633	37	0	-	-	-	37	-	0
94105	GRAVES NCSEM PROJECT	25,000	14,341	10,659	10,659	-	-	-	-	-	Delays occurred in finalising the design for the car park and therefore enabling work to start on site.
94021	PIPWORTH REC SUDS	484,875	459,675	25,201	15,160	-	-	-	10,041	-	Project finished but design fault discovered, slippage is the cost of rectifying the design fault (existing 19/20 budget to cover defect period)
94115	FA PITCH (WESTFIELD)	73,831	47,451	26,380	0	-	-	-	26,380	-	Costs still to be paid at Year End 17/18 were over estimated
94476	BEIGHTON LEACHATE TREATMENT	287,320	255,898	31,421	17,032	-	-	-	14,390	-	Majority of project complete. Minor slippage required to finalise complimentary works.
94090	CITY CENTRE SAFETY	160,000	-	160,000	160,000	-	-	-	-	-	Delay due to necessary Amey revisions to the feasibility report, sourcing specialist Dynamic Vehicle Assessment and fee negotiations.
94477	PARKWOOD RESOLUTION SITE	206,123	22,228	183,895	0	-	-	-	183,895	-	See Beighton above
94087	BROWN BIN IMPLEMENTATION	4,488,498	4,002,396	486,102	486,102	-	-	-	-	-	The original budget included a value for the rollout of new containers to flats in the city but the full capacity required to service these residents was unknown. Detailed work has been done to analyse this need but has delayed the rollout to flats
Total		20,948,372	20,025,543	922,829	688,953	-	-	(867)	234,743	(0)	

TRANSPORT

Appendix 2

Project Number	Scheme Title	Approved Expenditure Budget	Integra Expenditure 31/03/19 (Qtier)	Variance	Slippage	Reprofile	Accelerated Spend	Overspend	UnderSpend	Internal Adjusment	Comments
92915	DOUBLE YELLOW LINES	40,473	72,432	(31,959)	-	-	-	(31,959)	-	-	Scheme is a rolling programme of delivery but 19/20 budget not yet confirmed. To be claimed from LTP
92913	LITTLE DON LINK (CYCLE ROUTE)	351,792	370,194	(18,402)	-	-	-	(18,402)	-	-	Increased specification for drainage solution resulted in increased costs. Funded from LTP
93113	BB2 CITY CENTRE PACKAGE	72,153	79,530	(7,377)	-	-	-	(7,377)	-	-	Minor additional finalisation costs claimed from SYPTE
93632	SCHOOL KEEP CLEAR REVIEW	101,859	107,939	(6,080)	-	-	-	(6,080)	-	-	Final phase of schemes slightly over budget. Claimed from LTP
93074	CITY CENTRE 20MPH SCHEME	150,000	153,909	(3,909)	-	-	(3,909)	-	-	-	Slight acceleration on delivery
93076	HERRIES ROAD CROSSING	-	1,974	(1,974)	-	-	(1,974)	-	-	-	Minor acceleration - majority of scheme spend (£98K) expected 19/20
93112	BB2 SHEFFIELD GLEADLESS KBR	-	1,883	(1,883)	-	-	-	(1,883)	-	-	Minor additional finalisation costs claimed from SYPTE
93377	EARLY MEASURES FEASIBILITY	35,000	36,817	(1,817)	-	-	-	(1,817)	-	-	Feasibility work slightly over budget but funding already received from DfT to meet these costs
93095	TAXI RANK IMPROVEMENTS	25,334	26,887	(1,553)	-	-	-	(1,553)	-	-	Additional costs claimed from LTP
92918	BANNER CROSS PARKING	3,363	4,659	(1,296)	-	-	(1,296)	-	-	-	Minor acceleration on small scale scheme
92903	LOWER DON VALLEY CYCLE ROUTE	-	1,170	(1,170)	-	-	-	(1,170)	-	-	Slight overspend due to Road Safety audit recommendations. Funded from LTP
99987	CAPITAL PFI CONTRIBUTIONS	328,815	329,814	(999)	-	-	-	(999)	-	-	Final capitalised payment to AMEY
93115	LANGSETT /FORBES ROAD	21,000	21,765	(766)	-	-	(766)	-	-	-	Slight acceleration on delivery
92769	ACCIDENT SAVINGS SCHEMES	13,767	14,222	(454)	-	-	-	(454)	-	-	Minor overspend funded from LTP
93075	PEDESTRIAN ENHANCEMENTS 18-20	61,880	62,046	(166)	-	-	-	(166)	-	-	Minor overspend claimed from LTP
93887	BRT NORTH	7,000	7,092	(92)	-	-	-	(92)	-	-	Minor increase in fees claimed from LTP
92942	PROW 19-20	-	68	(68)	-	-	-	(68)	-	-	Additional costs claimed from LTP
90703	BLACKBURN VALLEY CYCLE ROUTE	14,032	14,091	(59)	-	-	-	(59)	-	-	Minor overspend Funded from LTP
93425	RELOCATABLE CAMERA ENFORCEMNT	165,751	165,751	(0)	-	-	-	(0)	-	-	
92935	TRAM TRACK CYCLE SAFTEY	2,262	2,262	-	-	-	-	-	-	-	0
93371	GREENHILL MAIN RD/G'HILL AVE	4,878	4,878	-	-	-	-	-	-	-	0
92636	BRAMALL LN CHERRY STREET RS	51,000	50,863	137	-	-	-	-	137	-	Minor saving
97982	HGV ROUTING STRATEGY	10,000	8,898	1,102	1,102	-	-	-	-	-	Minor slippage required to meet final costs
93633	SKELTON LANE (ONE WAY)	32,802	31,521	1,281	1,281	-	-	-	-	-	Scheme slightly delayed and potential further budget increase required for 19/20
92642	BRIDGE STRENGTHENING WORKS	23,959	22,481	1,477	1,477	-	-	-	-	-	Minor slippage to finalise rail bridge works
93373	AIR QUALITY MONITOR EQUIPMENT	2,718	1,141	1,577	1,577	-	-	-	-	-	Final equipment costs to be met in 19/20
93053	PFI ACCESSIBILITY ENHANCEMENTS	87,475	85,006	2,468	-	-	-	-	2,468	-	Slight saving on scheme
92644	OUGHTIBRIDGE RS SCHEME	22,000	18,919	3,081	3,081	-	-	-	-	-	Minor slippage - Main works (£60k) profiled for 19/20
92886	ULEV RAPID CHARGERS	30,000	25,033	4,968	4,968	-	-	-	-	-	Feasibility work delayed awaiting outcome of further funding bid to government to expand scheme

TRANSPORT

Appendix 2

Project Number	Scheme Title	Approved Expenditure Budget	Integra Expenditure 31/03/19 (Qtier)	Variance	Slippage	Reprofile	Accelerated Spend	Overspend	UnderSpend	Internal Adjusment	Comments
92880	BROOMHALL PED & CYCLE ROUTE	43,000	37,636	5,363	5,363	-	-	-	-	-	Minor slippage required for final scheme payments
92882	SHEAF VALLEY RIVERSIDE ROUTE	13,480	7,936	5,544	5,544	-	-	-	-	-	Minor slippage required for final scheme payments
92938	PARKING INITIATIVES	47,035	39,911	7,124	7,124	-	-	-	-	-	Minor slippage on scheme
92940	PROW 18-19	131,434	123,980	7,454	-	-	-	-	7,454	-	Scheme finalised. Saving to LTP
92637	ANTI IDLING : AIR QUALITY	52,000	43,499	8,501	8,501	-	-	-	-	-	Slippage required to finalise school signage
93372	ITS NETWORK MANAGEMENT	23,220	14,666	8,555	-	-	-	-	8,555	-	Scheme finalised. Saving to LTP
92933	DARNALL CYCLE ROUTES	21,456	9,373	12,083	12,083	-	-	-	-	-	Budget slippage required to address outstanding Road Safety Audit issues
91611	MS - IRR STAGES 2 & 3	17,660	-	17,660	17,660	-	-	-	-	-	Budget relates to potential legal costs re : land acquisitions. Budget to be retained as contingency
93380	EARLY MEASURES TRAFFIC SIGNALS	25,000	7,321	17,679	17,679	-	-	-	-	-	Delay to commencement of feasibility.
92884	WINCOBANK & HURFIELD 20 MPH	48,000	25,413	22,587	22,587	-	-	-	-	-	Delayed start to scheme due to ongoing consultation
92883	STEVENSON RD CYCLE CROSSING	29,110	5,786	23,324	23,324	-	-	-	-	-	Slippage required for Traffic regulation order and Road Safety Audit costs
92936	CYCLE SUPPORT INFRASTRUCTURE	30,000	6,266	23,734	23,734	-	-	-	-	-	Installation of cycle counters delayed
94088	WELLINGTON STREET CAR PARK	27,200	-	27,200	27,200	-	-	-	-	-	Delay in commencement of works
93120	BUS HOTSPOTS FEASIBILITY	68,651	40,388	28,263	28,263	-	-	-	-	-	Slippage due to resource issues in design team
92941	PETRE STREET CROSSING	31,200	2,777	28,423	28,423	-	-	-	-	-	Majority of scheme profiled to be delivered in 19/20
93118	NORTH SHEFFIELD BBA GROUP C	151,905	121,516	30,389	-	-	-	-	30,389	-	Saving will accrue to SYPTE as funded from Better Buses Area funding
93378	BUS HOTSPOTS PH1 18-19	89,500	57,157	32,343	32,343	-	-	-	-	-	Scemes issued to AMEY for design behind schedule
92638	NETHER EDGE TRANS STUDY	50,000	14,117	35,883	35,883	-	-	-	-	-	Delay to initial traffic counts has impacted on finalisation of study
97988	CCTV PARKING ENFORCEMENT	54,999	4,689	50,310	3,748	-	-	-	46,562	-	Scheme now progressing at lower value.
92885	CLARKEHOUSE ROAD PARKING	59,375	6,196	53,179	53,179	-	-	-	-	-	Delayed start due to responses to consultation
93350	STREETS AHEAD OPPORTUNITIES	136,052	82,584	53,467	53,467	-	-	-	-	-	Fewer requests than expected have been received in current year. Remaining
92635	HGV WEIGHT RESTRICTIONS	97,000	40,704	56,296	56,296	-	-	-	-	-	Delayed due to consultation responses
93379	ITS NETWORK MANAGEMENT 18-19	225,000	168,479	56,521	56,521	-	-	-	-	-	Delay to completion of adjustments required of 8 key areas
93117	NORTH SHEFFIELD BBA GROUP B	3,000	(55,214)	58,214	-	-	-	-	58,214	-	Saving will accrue to SYPTE as funded from Better Buses Area funding
92951	STEP CLAIMS FUNDING	-	(60,711)	60,711	-	-	-	-	60,711	-	Represents payment grant payment not claimed by Doncaster Council for City region Funds administered by SCC
97985	CITYWIDE 20MPH ZONE	85,000	24,201	60,799	60,799	-	-	-	-	-	Expected charge from AMEY not received

TRANSPORT

Appendix 2

Project Number	Scheme Title	Approved Expenditure Budget	Integra Expenditure 31/03/19 (Qtier)	Variance	Slippage	Reprofile	Accelerated Spend	Overspend	UnderSpend	Internal Adjustment	Comments
92645	IRR (WESTERN) STUDY	100,000	35,688	64,312	64,312	-	-	-	-	-	Delay in modeling by contractor due to pressures to deliver Housing Investment Fund works
92887	TCF 1 FEASIBILITY	100,000	14,971	85,029	85,029	-	-	-	-	-	Delay due to late confirmation of funding
92639	IRR (SOUTHERN) STUDY	100,000	13,576	86,424	86,424	-	-	-	-	-	Delay in modeling by contractor due to pressures to deliver Housing Investment Fund works
93376	BROADFIELD ROAD JUNCTION	264,944	174,352	90,592	90,592	-	-	-	-	-	Delays due to CPO issues before main scheme can commence
94445	BN962 BUS AGREEMENT	904,451	769,167	135,284	31,000	-	-	104,284	-	-	Finalisation of Better Buses schemes. Overspends funded from govt. grant.
92939	PARKING PAY DISPLAY REPLACE	1,006,002	741,420	264,582	264,582	-	-	-	-	-	Outstanding charge from AMEY not received
93110	BB2 CHESTERFIELD RD KBR	352,428	(4,426)	356,854	-	-	-	-	356,854	-	Underspend due to large refund from Statutory services order. Saving will accrue to SYPTTE as funded from Better Buses Area funding
93121	CLEAN BUS TECHNOLOGY	1,946,800	474,375	1,472,426	1,472,426	-	-	-	-	-	Slippage required • First had a few supply problems with the retrofitting equipment so their programme slipped by a couple of months. The grant funder is aware of this and has agreed to this slippage. • Stagecoach had a major problem when the supplier of the retrofit equipment lost their accreditation and then went into liquidation. They engaged a new accredited supplier but their programme slipped by three months. The grant funder is aware of this and has agreed to the slippage.
Total		7,994,214	4,711,039	3,283,175	2,687,573	-	(7,945)	32,202	571,345	-	



Author/Lead Officer of Report: Andrew Kemp,
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Tel: 0114 2735621

Report of: *Executive Director of Place*

Report to: *Cabinet*

Date of Decision: *29th May 2019*

Subject: *Cleaning Services for Sheffield City Council's buildings and other premises*

Is this a Key Decision? If Yes, reason Key Decision:-	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
- Expenditure and/or savings over £500,000	<input checked="" type="checkbox"/>	
- Affects 2 or more Wards	<input type="checkbox"/>	
Which Cabinet Member Portfolio does this relate to? Finance and Resources		
Which Scrutiny and Policy Development Committee does this relate to? Economic and Environmental Wellbeing Scrutiny Committee		
Has an Equality Impact Assessment (EIA) been undertaken?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
If YES, what EIA reference number has it been given? 534		
Does the report contain confidential or exempt information?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
If YES, give details as to whether the exemption applies to the full report / part of the report and/or appendices and complete below:-		
<i>"Appendix A is not for publication because it contains exempt information under Paragraphs 3, 4 and 5 of Schedule 12A of the Local Government Act 1972 (as amended)."</i>		

Purpose of Report:

In 2016, Sheffield City Council engaged Cordant to provide cleaning services for the Council's buildings and premises ("**Contract**") following a Cabinet decision in September 2015 to re-tender the service.

The current Contract is due to expire at the end of June 2019.

Whilst the current Contract has delivered the expected savings and efficiencies in some areas, responsible officers have reviewed a number of future delivery options for cleaning services in order to give the Council much greater flexibility in

terms of accountability and control, and also to support the Councils' corporate priorities.

This report sets out options and recommendations to Cabinet on future delivery options.

Recommendations to Cabinet:

For short term

1. to note the Executive Director of Resources in consultation with Director of Commercial Services and Finance, the Director of Legal and Governance and cabinet member for Finance and Resources will use the delegation (given in a decision taken on 16 September 2015) to consider and approve an extension of the current cleaning Contract with Cordant for 12 months from 1 July 2019 until 30 June 2020 (inclusive).

For long term

2. to note the contents of this report including the principles and assumptions for the purpose of making recommendations and risks and mitigations set out in this report and Appendix 1;
3. to give approval for the insourcing of the cleaning service to the Council' within Transport & Facilities Management in the Place portfolio after the extension of the Contract expires;
4. to grant delegated authority to the Executive Director of Place in consultation with Director of Human Resources, Director of Finance and Commercial Services and Director of Legal and Governance:
 - a. to undertake formal consultation with Trade Unions regarding the transfer of staff engaged by Cordant who under the TUPE Regulations 2006 (Amended) would transfer into the Council and any other transfer and transition arrangements (where applicable);
 - b. to make arrangements to monitor the performance and delivery of the new service arrangements; and
 - c. to take all other necessary steps not covered by existing delegations to achieve the outcomes outlined in this report.

Background Papers:

(Insert details of any background papers used in the compilation of the report.)

Lead Officer to complete:-	
1	I have consulted the relevant departments in respect of any relevant implications indicated on the Statutory and Council Policy Checklist, and comments have been incorporated / additional forms completed / EIA completed, where required.
	Finance: <i>Chloe Parker</i>
	Legal: <i>Rachel Ma / Marcia McFarlane</i>
	Equalities: <i>Annemarie Johnston</i>
<i>Legal, financial/commercial and equalities implications must be included within the report and the name of the officer consulted must be included above.</i>	
2	EMT member who approved submission: <i>Laraine Manley</i>
3	Cabinet Member consulted: <i>Cllr Olivia Blake</i>
4	I confirm that all necessary approval has been obtained in respect of the implications indicated on the Statutory and Council Policy Checklist and that the report has been approved for submission to the Decision Maker by the EMT member indicated at 2. In addition, any additional forms have been completed and signed off as required at 1.
	Lead Officer Name: <i>Andrew Kemp</i>
	Job Title: <i>Contracts Manager</i>
	Date: <i>(Insert date)</i>

1. PROPOSAL

1.1 Background

Until 2016 cleaning was part of the Kier Asset Partnership Services (KAPS) contract. Following a review of the options and consultation with Cabinet in 2015 the decision was made to end the contract with Kier and procure an external contractor to deliver the cleaning service.

After the KAPS contract ended in 2016, the Council engaged Cordant to provide the cleaning service for its buildings and premises; this Contract is due to expire at the end of June 2019.

The current Contract covers 150 sites across Sheffield and was let to Cordant Cleaning Ltd on 1st July 2016, its value is in the region of £2m per annum for an initial 3 year duration due to end on 30th June 2019. There is the option within the contract to extend this for a further 12 months. The extension can be used if the Council gives Cordant 3 month's written notice and they confirm agreement to the extension.

Whilst the Contract delivered the expected savings and a certain level of efficiencies (e.g. delivery of the 'Real Living Wage' which is the minimum wage as calculated by the Living Wage Foundation), there have been a number of concerns with the contractor's performance in contract management, and its use of inefficient financial and payroll systems that cause issues. In order to solve the problem and improve the service, the Council has worked very closely with the contractor. As a result of that, the Contractor has now put in place a new payroll system and deployed more resource to manage the system and quality check the standard of its work.

In order to achieve continued service improvement and support the Council's corporate plan, officers have reviewed a number of possible future service delivery options.

At Resources briefing in May 2018 it was requested that a paper is brought forward setting out the options for future delivery to facilitate development of a business case for inclusion in a future cabinet report.

As a result, an officer project group was established comprising members from Transport & Facilities Management, Commercial Services & HR to analyse the future delivery options for the service, the options considered are:

Short Term:

1. to extend the current Contract for 12 months based on the service improvements within the contract extension dialogue

Longer Term:

2. to insource the whole service to the Council
3. to re-tender the service
4. Hybrid model – insource core buildings & procure two smaller contracts
5. Teckal arrangement

6. Collective ownership models

An options appraisal was presented at Resources Brief in July 2018. Following further discussion with the Cabinet Member a task and finish group met with Members in November 18. Subsequent to this Members have indicated it is a key priority for them to insource the service if possible.

In evaluating these options, Officers have considered the following criteria:

- Best value for service delivery
- Whether the option is capable of maintaining a 'real Living Wage' to low paid workers
- How identified improvements to service delivery can be quantified
- Savings identified
- Future management arrangements
- Risks to the Council

More detailed evaluation of each service delivery option can be found in Appendix A (as attached).

The Cleaning Service

Functions that may have been perceived as low level or easy to deliver (e.g. cleaning) have proven to significantly impact organisations.

It is the responsibility of the Council to ensure that its buildings are all safe, clean and well maintained for both occupiers and service users. As such, the Council needs:

- an adaptable and flexible future cleaning service delivery option; and also
- an ability to bring innovation into a core support service.

In addition, to be an in-touch organisation to make the best use of public money to have the greatest impact for Sheffield, the Council's Corporate Plan also highlights the importance of tackling inequalities. One of the ways to overcome such obstacles is to invest in the most deprived communities and support individuals to help themselves achieve their full potential.

Option 1 (Short term option): Provided for information: The Executive Director of Resources in consultation with the Director of Commercial Services and Finance, the Director of Legal and Governance and cabinet member for Finance and Resources will consider extending the current Contract for 12 months based on the service improvements within the contract extension dialogue

- The current Contract is due to expire by the end of June 2019; it has an

option to extend based on a mutual agreement between the Council and Cordant. The Council will have to serve Cordant a written notice 3-months in advance notice of expiry in order to effect the extension, i.e. no later than the end of March 2019.

- The option to extend the Contract would allow the Council more time to consider other service options and prepare for the relevant delivery. It is also noted that according to Officers' review as set out in Appendix A, the extension would be considered the most cost-effective for the short term and ensure continuity of the service.
- Whilst there have been a number of concerns with the contractor's performance, the contractor has made continued improvement in the quality and performance of its services to the Council.

Option 2 – Insource the whole service

- This option was explored in 2015 during the review of the KAPS contract and the Cabinet decision at the time, based on Officer's recommendation, was to re-tender the service.
- However, taking into account the issues that have arisen under the current Contract and the Council's desire to work in line with its Corporate Plan, insourcing is considered to be a preferred and flexible service delivery option from both management and social value perspectives.
- By insourcing the cleaning service the following benefits may also be achieved:
 - The Council will have an increased ability to directly support some of the lowest paid staff. More often than not, these are part time female workers;
 - Employees will have the opportunity to work in the Council which values staff, has effective consultation, good terms and conditions, effective training and offers increased opportunity for development.
 - There would be flexibility for cleaning staff to respond positively to changing policies to help meet strategic goals such as addressing low pay inequalities in line with the Council's Corporate Plan.
 - The Council will have the ability to be more flexible in its service delivery i.e. by shifting resources quickly to tackle changing local needs and emergencies which can be more challenging when working with outsourced contracts.
 - The Council will have influence over procurement and supply chains which with outsourced services currently rests with Cordant. By doing this, decisions can be made which reflect the Council's ambitions for

local supply and the environment.

- Deliver significant social value benefits and helps boost the local economy through the employment of staff with a clear workforce development strategy, continued payment at a minimum of the 'Real Living Wage', providing added value to services such as supporting local communities; improving environmental performance and sustainability and offering opportunities for vulnerable groups.
- Transferring staff would come in on their current terms and conditions.
- Insourcing is possibly not the most cost-efficient option for delivering the cleaning service and there are some concerns and possible issues which need to be carefully considered and managed in considering this option.- (please see Appendix A for details).
- It is anticipated that the savings required from insourcing would be recovered through the rationalisation of operational buildings which will reduce the number of buildings which need to be cleaned. The Sheffield Land and Property Plan sets out a clear approach to asset management in Sheffield which will support the delivery of good services to people from buildings which are fit for purpose, fully used, well maintained and meet the needs of services both now and in the future. Work is currently ongoing to identify the Council's operational requirements and any properties which may be surplus to requirements. However, it should be noted that if insufficient properties are identified or operational requirements increase there is a risk that these savings will not be realised and this will result in a budget pressure. It should also be noted that rationalisation of properties will take time to achieve and therefore savings will not be immediate.
- In addition to the point above, it is possible that insourcing the service may provide an opportunity to review the way cleaning activity is delivered as currently it is delivered across three areas namely Housing Service, Repairs and Maintenance and Facilities Management.
- It should also be noted that 70% of the current Cordant workforce is female and insourcing the service would increase the Councils gender pay gap with lower paid women.
- In light of the above, Officers would still consider insourcing a preferred option because insourcing will allow accountability and control of the workforce and will eventually enable the Council to deliver efficiency savings in the long term. Cabinet may also want to consider the impact of delivering significant social value benefits.
- The relevant estimated costs and expenses are set out in Appendix A.

Other options being considered:

Option 3 –Re-tender the service

- If there was no extension of the current Contract with the existing Contractor, then this would possibly be the most cost effective way to proceed. However, there is the risk that the market may not be able to deliver services at a competitive price that meets the Council's stringent pay and output and the cashable savings identified in Appendix A may be lost.
- It is likely that re-tendering the service using a single contract would mainly attract large contractors to bid for the service tender.
- There is also no guarantee that issues currently experienced by the Council in managing the existing Contractor may not arise with other contractors. The Council may still need to deploy resources to closely monitor its contractor and be resourced to step in if any problems arise.
- A recent benchmarking exercise undertaken by APSE (Association for Public Service Excellence) demonstrates that the price for the service could increase between 5 – 10% in a new contract after re-tendering. However, the benefits of re-tendering include:
 - implementation of more robust specification and performance management framework,
 - continued delivery of the 'real Living Wage'
 - maximising efficiencies through economies of scale
- As part of the current Contract, there is a requirement that Cordant pays its staff at a minimum of the 'Real Living Wage' and also removes the use of zero hour contracts. If the Council lets the cleaning service contract either by contract extension or by re-tendering, the same requirement for the 'real Living Wage' and zero hours contracts will be included.
- In any event, Officers would consider that this is still a viable option from both financial and commercial / operational perspectives.

Option 4 – “hybrid” model : Insource cleaning service for the Council's core buildings and to procure two smaller “regional” contracts

- Officers looked at whether cleaning service for the Council's core buildings (e.g. Moorfoot, Town Hall and Manor Lane) could be insourced whilst the rest could be contracted out in two separate small contracts (at around £500K each).
- This option is slightly less expensive than full insourcing because of reduced pension costs. However, this is more expensive than contracting out the service, as economies of scale would be reduced & contractor's overhead would increase. Separate project set up costs may also be required internally in order to manage and monitor the delivery of this innovative

“hybrid” model.

- There will be HR implications because some staff currently work across different sites so splitting the service into 3 contracts could result in fragmentation which may affect whether staff have a legal right to transfer under TUPE to the Council or other contractors. If Contract staff do not transfer under the TUPE Regulations this would have significant redundancy implications with some of those costs possibly passing to the Council.
- The size of the contracts would still not attract the smaller local companies to bid for these tenders. Splitting the contracts further would increase fragmentation and also have significant impact operationally with the increased number of contractual interfaces.

Option 5 – Teckal company

- Officers also considered an option where the Council could incorporate a separate entity (either by shares or by guarantee) and require that entity to carry out all cleaning service for the Council under the “Teckal” exemption.
- Teckal exemption allows a separate legal entity to carry out work for the Council without going through general procurement processes required under the Public Contracts Regulations 2015. To be eligible for this exemption the separate entity must meet the requirements of:
 - The control test – the Council must control the separate entity as they would over their own departments. Control also means that the bodies must have a decisive influence over the strategic objectives and significant decisions of that separate entity, and this must be explicitly set out so that the ability of the directors of the separate entity to take decisions without the Council’s consent is limited.
 - The function test – at least 80% of its activities / turnover are with the Council.
 - No direct private share or ownership participation in the company
- All of the issues associated with the Insourcing option would still apply with employees transferring to the company and it being responsible for TUPE compliance and other employment obligations. The Council would need to set up a separate board that oversees the company’s governance.
- The cost of delivering the service would be similar to the Insourcing option with some additional costs associated with setting up the Teckal Company and its governance.
- The only discernible benefit this option offers when compared with insourcing is the opportunity to trade services more widely with possible income for the Council (max 20% traded activity). However it’s unlikely that

the service would be competitive in the open market due to the payment of 'real Living Wage'.

- In any event, the risks associated with Teckal Company together with the relative benefits of this option, against going to full external procurement will need to be examined in depth in a further business case. In which case there would need to be a further business case for this option developed and a delegation made for its approval.

Option 6 – Collective ownership models

- Different types of collective working models have been explored by officers, including:
 - Mutually owned and run for the benefit of their members who are actively involved in running the business.
 - Co-op – many different forms of Co-op but essentially are run by persons united voluntarily to meet their economic, social & cultural aspirations. Must subscribe to the statement of identity agreed by the International Co-operative Alliance.
 - Social enterprise – Have a clear social or environmental mission, generate the majority of income through trade, re-invest the majority of their profits.
 - Joint Venture – Agreement between two or more companies to co-operate on a project that serves their mutual interests, sharing costs and profit.
- There are different benefits and issues in these collective ownership models as set out in Appendix A. It is noted that a number of other public sector organisations have done or are procuring a bespoke joint venture with the private sector. However, it is not clear to officers if there is any added benefit from these collective ownership models that could be brought to the Council at the moment. More in-depth review will be required and this option will be subject of a business case if Cabinet is in favour of this option.

The strategic business case for cleaning identifies different benefits for different delivery options, the key benefits of the recommended option being delivery of a more effective cleaning service, which should produce estimated savings detailed in Appendix A of the report.

2. HOW DOES THIS DECISION CONTRIBUTE?

- 2.1 The priority of the Council's corporate plan includes:
- being an In Touch Organisation by making the best use of public funds; and also
 - tackling inequalities by working towards Sheffield to be a Living Wage city.
- 2.2 The decision to extend the current Contract for 12 months will provide immediate continuity to the cleaning service provided to in the region of 150 sites across the city ensuring that we deliver healthy, clean & safe environments.

The decision to insource the service to the Council appears not to have an immediate impact on cost saving. However, in the long run, it helps deliver significant social value benefits and boost local economy through the employment of staff with a clear workforce development strategy and, payment at a minimum of the 'real Living Wage'. All these provide added value to services such as supporting local communities; improving environmental performance and sustainability and offering opportunities for vulnerable groups.

The proposals / options within this paper would all continue to deliver on key Council commitments to paying a minimum of the 'real Living Wage' and not employing staff on zero hour contracts which contributes to tackling inequality.

3. HAS THERE BEEN ANY CONSULTATION?

- 3.1 Consultation has taken place through the Resources briefing meeting with the Cabinet Member for Finance which resulted in the development of the options appraisal.
- 3.2 A task and finish group was held with Councillors on 26th November 2018 to present and consult on the options appraisal. Subsequent to the task and finish group Members have signalled their preference to insource the service at Resources brief.
- 3.3 Most of the above options (except contract extension and re-tendering) may involve staff transfer under the TUPE Regulations 2006 (Amended) and compliance with these Regulations including consultation with trade unions and transferring staff on such arrangements. If Cabinet approves any of the relevant service delivery options, consultation with the relevant staff and trade unions will be required with support from Legal, Human Resources and Finance and Commercial Services.

4. RISK ANALYSIS AND IMPLICATIONS OF THE DECISION

4.1 Equality of Opportunity Implications

- 4.1.1 The proposal will continue to support advancing equality of opportunity. It will ensure continuity of service in providing clean, safe environments for staff to work and for customers using community building or other venues. The staff employed will have continuity of service. All are paid a minimum of the real living wage and zero hours contracts have been eliminated. Targets are built into the contract with regards to employment and skills and these will continue to be monitored and fulfilled.

4.2 Financial and Commercial Implications

- 4.2.1 Compared to the existing budget provision, the cost of the recommended option to extend the contract for 1 year with Cordant and to insource in years two and three will be £1.9m. If the council were to extend with Cordant and re-procure with another provider, this would cost an additional £1.5m to the current budget over the

three years.

Option 2: In-Source	£000s			
	Year 1	Year 2	Year 3	Total
Extend Contract	2,194	-	-	2,194
Staffing and Running Costs	-	2,553	2,660	5,213
Project Costs	130	43	-	173
One Off Costs	-	120	-	120
Total	2,324	2,716	2,660	7,700
Budget	1,923	1,923	1,923	5,769
Increased Costs	401	793	737	1,931

Option 3: Re-Procure	£000s			
	Year 1	Year 2	Year 3	Total
Extend Contract	2,194	-	-	2,194
Re-Procure	-	2,510	2,610	5,120
Total	2,194	2,510	2,610	7,314
Budget	1,923	1,923	1,923	5,769
Increased Costs	271	587	687	1,545

With the current arrangements, approximately 20% of the work carried out is recharged to third parties including the Housing Revenue Account. Therefore the net effect on the General Fund could be £1.5m or £1.2m, depending on the option chosen, should third party work be fully recovered.

- 4.2.2 The figures contained within this report are based on best available information to date and are subject to verification as part of the TUPE process. It is possible therefore, that these may move up or down as more information is made available.
- 4.2.3 There may be other risks, such as employment claims from elsewhere within the Council or additional pension costs, beyond those assumed in the table above, which may emerge as the transfer process develops.
- 4.2.4 There is currently no provision within the Council's Medium Term Financial Strategy to fund the cost increase as set out in the above para. 4.2.1. Therefore, the Place portfolio will need to reprioritise expenditure, identify Portfolio-wide efficiencies or alternative ways of delivering cleaning services to generate the necessary saving in the base budget for future years.
- 4.2.5 It is anticipated that the savings will be made via an asset rationalisation programme, although there is no definitive plan in place for this. In these circumstances, it is not clear that the savings can be delivered at a speed which matches the increase in cost. At the very best, this will require the insourcing project to be funded by the Council's reserves. Moreover, option 2 in section 1 above notes the uncertainty around the likelihood of delivering the required level of savings from asset rationalisation.

4.3 Legal Implications

- 4.3.1 The Council is given a general power of competence under Part 1 of the Localism Act 2011 that allows it to do anything that an individual may do (subject to any specific statutory restriction; none of which apply in this case).

The Council also has an overarching duty to secure Best Value and by considering options in this report, the Council will be able to “make arrangements to secure continuous improvement in the way in which its functions are exercised, having regard to a combination of economy, efficiency and effectiveness.” The Best Value duty applies to all services whether delivered through outsourcing or in-house.

Contract extension

The Contract allows for a one-year extension where contract extension is agreed and the Council serves written notice to extend in accordance with the terms of the Contract.

Insourcing

Insourcing will require transfer of personal data and personnel; the Council must comply with the General Data Protection Regulations 2018 and where applicable, TUPE Regulations 2006 (as amended). The Council must undertake all statutory checks required after receiving staff and ensuring full compliance with pension legislation. Updated gender-pay reporting will be required because of the likely increase in low aid women joining the council’s workforce.

In advance of insourcing, the Council must clearly define the scope of the insourced service, that service’s role within the organisation and where possible determine how it will fit with existing services.

If after insourcing staff other changes become necessary then in addition to compliance with TUPE, the council must also adhere to Employment Legislation and HR policies that govern consultation, organisational change and obligations under the Equality Act 2010.

Detailed consideration of Employment and HR implications that could result from proposals in this paper are analysed in Appendix A.

Re-tendering

During re-tendering processes, Council officers must ensure that all procurement exercises are compliant with the Public Contract Regulations 2015 (PCR 2015), the Council’s Contracts Standing Order and any other applicable procurement procedures.

Hybrid model

Legal issues relating to re-tendering will also affect this option. Legal issues relating to insourcing and TUPE may not apply to this model if after splitting services across providers and the Council, it is not possible to correctly identify the provider who will receive each employee.

Teckal company

The Council has legal powers to set up a company by itself or in conjunction with other public bodies (Section 95 Local Government Act 2003 and Section 4 Localism Act 2011).

Where a public body awards a contract to a company that the public body owns and controls the contract between that public body and its company may come under the 'Teckal' or 'in-house' exemption in the Public Contract Regulations 2015; in which case the full EU procurement regime will not apply to that contract.

Officers must be certain that the company is "Teckal" exempted by ensuring the following requirements are met:

- Members of the company must be public bodies that are contracting authorities and they must exercise the type of decisive control over the company as they do over their own departments. This is the "control" test.
- At least 80% of the company's turnover must be from its members as compared with non-members.; this is the 'function' test. The company's finance team must ensure income streams are closely monitored within the company to ensure this criterion is always satisfied.
- No non-publicly funded bodies or institutions can join the company though those bodies may purchase services from the company and provide up to a maximum of 20% of the company's turnover

The circumstances in which the Teckal exemption applies are limited and any proposed arrangements seeking to rely on this exemption will need to be examined carefully in order to avoid the risk of legal challenge.

Equality issues that apply to insourcing are likely to apply to the council under this model because of the extent of control the council would be exercising over the company

Collective Ownership Model / Joint venture

The Council has various powers under which it can set up a joint venture company, either with other public bodies or with the private sector (Section 95 Local Government Act 2003 and Section 4 Localism Act 2011).

Any contract awarded to a public/private joint venture company would have to be procured in accordance with Public Contract Regulations 2015 procurement.

If the council's joint venture company is to provide services in the market, the company is likely to be a local authority trading company and legal requirements for setting up such an entity will need to be followed. Those requirements include obtaining approval of the proposed business case prior to formation and those setting up the venture are likely to require considerable legal, financial, HR and business management support in preparing such plan.

TUPE is likely to apply where services are insourced and reference should be had to the HR implications section above.

4.4 Other Implications

- 4.4.1 All other implications including HR are outlined within the main body of the report and also in Appendix A.

5. **ALTERNATIVE OPTIONS CONSIDERED**

- 5.1 Alternative options considered are set out as follows:

Option 3 – retendering

This option is considered to be viable and also a cost effective way to move forward in the short term. However, taking into account the benefits of insourcing for the long term and also for community, this option is not recommended.

Option 4 – Hybrid model

This option is not recommended at this stage as more internal resources may be required to monitor both insourcing and outsourcing service delivery models.

Option 5 – Teckal company

This option will need more time to review and establish due to its complexity so it is not recommended at this stage.

Option 6 – Collective Ownership Model

This option is not recommended as it is not clear to Officers whether it would bring any additional benefits to the Council other than those being covered in insourcing and Teckal company.

6. **REASONS FOR RECOMMENDATIONS**

6.1 **12 month extension**

- Despite the issues outlined in section 1, steps are being taken to address the current performance.
- Cordant has appointed a new operational manager for the service which is starting to have an impact as there is a much stronger focus on performance management.
- A specific performance indicator has been implemented which addresses the payroll performance and again this is starting to have an impact as levels have started to reduce.

- This option will provide continuity of service and a value for money solution for the next 12 months whilst plans can be put in place to deliver the longer term solution for the service.

6.2 **Insourcing**

This option is recommended as by insourcing the service the following benefits could be achieved;

- It will increase the ability to support some of the lowest paid staff. More often than not these are part time female workers.
- A working environment which values staff, has effective consultation, good terms and conditions, effective training and offers increased opportunity for development.
- The flexibility to respond positively to changing policies to help meet strategic goals such as addressing low pay inequalities.
- It also gives the council the ability to be more flexible in its service delivery i.e. by shifting resources quickly to tackle changing local needs and emergencies which can be more challenging with outsourced contracts.
- It will allow the authority an influence over procurement and supply chains which with outsourced services rests with the contractor. By doing this decisions can be made which reflect the Councils ambitions for local supply and the environment.
- Insourced services have the potential to deliver significant social value benefits and boost the local economy through the employment of staff with a clear workforce development strategy, payment at a minimum of the 'real Living Wage', providing added value to services such as supporting local communities; improving environmental performance and sustainability and offering opportunities for vulnerable groups.
- Bringing the service back in house will also give the Council greater control of being able to deliver efficiency savings.

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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